



COUNTY COMMISSION

Ron Sellers
District 1
Member

Ron Hirst
District 2
Chair

Daniel P. Friesen
District 3
Vice-Chair

Courthouse
206 W. 1st Avenue
Hutchinson, KS 67501

AGENDA

Reno County Annex Conference Room

125 W. 1st Avenue

Tuesday, April 27, 2021, 9:00 A.M.

- I. **Call to Order**
- II. **Pledge of Allegiance to the American Flag and Prayer**
- III. **Welcome and Announcements by Commission Chair**
 - A. Proclamation – May 9th - 15th as Police Week. Proclamation to be received by Sergeant Chris Massingill.
- IV. **Public Comment on Items not on the Agenda**

Please come forward, state your name and address and limit your remarks to not more than 5 minutes per item.
- V. **Determine Additions or Revisions to the Agenda**
- VI. **Consent Agenda**

If any Commissioner would like further discussions or explanation of any item they may ask that it be removed from the consent agenda for additional consideration.

 - A. Vouchers (bills or payments owed by the county or related taxing units).
 - B. Minutes of Meetings for February and March 2021.
 - C. Appointment of Brooke Davis to the Reno County Health Department Advisory Board.
 - D. Resolution 2021-10 approving a conditional use permit for the placement of a manufactured home at 1002 N. Obee Road.
 - E. Cereal Malt Beverage License Renewal for Oasis Convenience Store for Off Premises Sales.
 - i. **Action** – Motion to **approve** the Consent Agenda
Friesen Sellers Hirst
- VII. **Business Items**
 - A. Guidelines Revision for the Reno County Health Department Advisory Board by Karla Nichols, Director.
 - B. Kansas Department of Corrections –Juvenile Services (KDOC-JS) FY2022 Prevention and Graduated Sanctions block grant by Jessica Susee, Interim Juvenile Intake & Assessment Supervisor for Youth Services.
 - C. Communications Update by Laurie Moody, Communications Specialist.
- VIII. **Budget Requests for FY 2022**
 - A. Reno County Drug Court by Libertee Thompson, Coordinator.
 - B. Conservation District by Chloe Wilson, District Manager.
 - C. Emergency Medical Services by Dave Johnston, EMS Chief.
 - D. Economic Development Council by Debra Teufel, Chamber President.
 - E. StartUp Hutch by Jackson Swearer, Program Director.

- IX. County Administrator Report**
 - A. Law Enforcement Building Signage
- X. County Commission Report/Comments**
- XI. Adjournment**



AGENDA ITEM

**AGENDA
ITEM #03A**

AGENDA DATE April 27th 2021

PRESENTED BY Sergeant Massingill

AGENDA TOPIC Law Enforcement Memorial Week

SUMMARY & BACKGROUND OF TOPIC

President John Kennedy in 1962 designated the week of May 15th as National Police Week. The Sheriff's Office has held a ceremony recognizing fallen officers for over a decade with the support of this Commission and our community.

ALL OPTIONS

Proclaim the week of May 9th thru May 14th as National Police Week

RECOMMENDATION/REQUEST

It is the request of the Sheriff's Office to have the week of May 15th 2021 observed as Police week, with a ceremony taking place May 14th 2021 at 10:30 am.

POLICY / FISCAL IMPACT

PROCLAMATION

WHEREAS, the Congress and President of the United States have designated May 15th as Peace Officers' Memorial Day, and the week in which May 15th falls as National Police Week; and

WHEREAS, from the beginning of this Nation, law enforcement officers have played an important role in safeguarding the rights and freedoms which are guaranteed by the Constitution and in protecting the lives and property of our citizens; and

WHEREAS, through constant application of new procedures and techniques, such officers are becoming more efficient in their enforcement of our laws; and

WHEREAS, it is important that our people know and understand the problems, duties, and responsibilities of their police departments and the necessity for cooperating with them in maintaining law and order; and

WHEREAS, since the first recorded death in 1791, more than 24,000 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty, including 360 officers in 2020 alone; and

WHEREAS, it is fitting and proper that we express our gratitude for the dedicated service and courageous deeds of law enforcement officers and for the contributions they have made to the security and well-being of all our people.

NOW, THEREFORE, we the Board of County Commissioners call upon all citizens of Reno County, Kansas and all patriotic, civil and educational organizations to observe the week of May 9th-15th as "Police Week". Please join us in commemorating police officers, past and present, who by their faithful and loyal devotion to their responsibilities have rendered a dedicated service to their communities and, in doing so, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens, and do hereby proclaim the week of May 9th-15th, 2021 as

"Police Week"

FURTHERMORE, we call upon all citizens of Reno County, Kansas to observe May 15th, 2021 as Peace Officers Memorial Day to honor those peace officers who, through their courageous deeds, have lost their lives or have become disabled in the performance of duty.

IN WITNESS WHEREOF, we have hereunto set our hands and caused the seal of Reno County to be affixed on this 27th day of April 2021.

BOARD OF RENO COUNTY COMMISSIONERS:

Ron Hirst, Chairperson

Daniel P. Friesen, Member

Ron Sellers, Member

ATTEST:

Donna Patton, Reno County Clerk



AGENDA REQUEST

**AGENDA
ITEM #06B**

INFORMATION: Clerk's Office requesting approval for February 2021 Minutes and
(From and Issue) March 2021 Minutes

PRESENTED BY: Cindy Martin

AGENDA DATE: April 27, 2021

BACKGROUND February 9th, 9th Work Study Session, 23rd and March 9th, 23rd and 30th, 2021

ALTERNATIVE n/a

RECOMMENDATION Approval by the Board of Commissioners

FISCAL IMPACT None

February 9, 2021
Reno County Courthouse
Hutchinson, Kansas

The Board of Reno County Commissioners held the agenda session with Chairman Ron Hirst, Commissioner Daniel Friesen, Commissioner Ron Sellers, County Administrator Randy Partington, County Counselor Joe O'Sullivan, and Minutes Clerk Cindy Martin, present.

The meeting began with the Pledge of Allegiance followed by a short sectarian prayer led by Pastor Henry Blickhahn, Our Redeemer Lutheran Church via phone.

Joseph McCarville, District Court Judge Division III, 4702 Sequoia, addressed the Board with three concerns; 1) The Health Department's online registration was not letting people see they were on the list. He advised citizens to call the Health Department to find out where they were on the list. 2) Phase II was to give 65-year-old and older with other health issues vaccinations and in his opinion that was not working correctly, people with no health issues were receiving vaccines 3) in November, December, and January communication was good for wearing masks but now no communication was given on the vaccine plan and how it would be executed.

Commissioner Friesen understood the Judge's comments. He stated the Health Department could communicate better but they were checking on the plan and stated that was being executed well. He did not recommend citizens calling into the Health Department as it would overload the system. He thought the Judge had a good point about communication where people were on the list and suggested maybe that needed to be handled better.

Commissioner Sellers stated that he had heard positive comments from the public on the two PODs'. It was a huge undertaking for 6,000 people to receive vaccines and he thought the Health Department was doing a great job organizing the vaccines that were available. If they could come up with a better way to communicate with people that would be good.

Jane Tolin, 6109 E. Pleasant Valley Road, Haven, brought the Board a 500-signature petition asking for changes to be made to the Wind Energy Regulations that they would be addressing later today. She said there were six areas of concerns.

Commissioner Hirst said there were two revisions to the agenda; moving business item 7D to the end of the agenda after the commission comments, the other item was to recess the meeting and return for a work study session on business item 7F Planning Case 2020-09 regarding Commercial Wind Energy Conversion System Regulations. Commissioner Sellers suggested under business item 7B, 1 and 2 be taken as separate items. **Mr. Sellers moved, seconded by Mr. Friesen,** to make the suggested changes to the agenda as outlined by staff. The motion was approved by a roll call vote of 3-0.

Mr. Sellers moved, seconded by Mr. Friesen, to approve the Consent Agenda consisting of 6A through 6E the Accounts Payable Ledger for claims payable on February 12th, 2021 of \$812,740.30 along with CARES Act Spark monies approved of \$9,015.22 as submitted. Next on the consent agenda was to withdraw from the Transportation Alternatives Project ADA Bus Shelters Grant, there was no reallocation of funds permitted from KDOT. **Resolution 2021-05; A RESOLUTION TO CANCEL CERTAIN COUNTY WARRANTS.** Last item on the consent agenda was the destruction of 2018 Gubernatorial Election Materials. The motion was approved by a roll call vote 3-0.

Kevin Cowan with Gilmore and Bell and Reno County's Bond Counsel appeared before the Board with Raymond James and Greg Vahrenberg via zoom.

Mr. Vahrenberg gave an overview presentation on the consideration of a bond resolution for the sale of those bonds and explained the assigning of a bond rating. He stated the county gave a formal step with permission by the Commission to proceed in December 2020 putting an authorizing resolution in place. They submitted a request to Moody's Bond Rating, noting that these ratings or risk assessments, in part determine the interest that an issuer must pay to attract purchasers to the bonds. The ratings are expressed as a series of letters and digits and then stated that Reno County was given a AAA3 rating which was excellent to attract investors. He stated they had a very favorable market and bond interest rates were at a record low putting the county in a favorable position from an issuer perspective to push for that lower interest rate. There were twenty-three different investors from fourteen states bidding, saying this was unusual for so many investors from so many different states. The final principal amount on the bond issue was \$12,080,000.00 with a re-offering premium paid to the county of \$1,641,511.00 ending up with \$13.7 million from the proceeds of the bond sales.

The average interest rate from the sale of bonds was 1.61 percent locked in. He said the refinancing on the 2010 bonds had a small amount of savings of \$5,776. In 2020 the average interest rate was 2.47 percent on 15-years compared to today's 1.61 percent. The reduction eight or nine months ago equated to the county is about \$782,000 in interest expense saved. They anticipated the closing to be February 25th, 2021.

Mr. Cowan spoke about coupon rate and cash up front drives down the effective borrowing cost. This has just been common in the last year or so with the very low interest rates that Premium purchases seem to be the norm. The resolution today is for the projects financed, interest rates in Section 202, article 4 Security of Bonds that can be paid early in 2028 if you could pre-pay that would be the time to pay or refinance. Last was Article 5 Section 501 the accounting section where the funds are going and how they will be applied. This will pay off the 2010 temporary notes with a March 1st, 2021 date to redeem those temporary notes and smaller bonds redeemed as well. **Mr. Friesen moved, seconded by Mr. Sellers,** to approve the **Resolution 2021-06; A RESOLUTION AUTHORIZING AND DIRECTING THE ISSUANCE, SALE AND DELIVERY OF GENERAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS, SERIES 2021, OF RENO COUNTY, KANSAS; PROVIDING FOR THE LEVY AND COLLECTION OF AN ANNUAL TAX FOR THE PURPOSE OF PAYING THE PRINCIPAL OF AND INTEREST ON SAID BONDS AS THEY BECOME DUE; MAKING CERTAIN COVENANTS AND AGREEMENTS TO PROVIDE FOR THE PAYMENT AND SECURITY THEREOF; AND AUTHORIZING CERTAIN OTHER DOCUMENTS AND ACTIONS CONNECTED THERewith.** The motion was approved by a roll call vote of 3-0. Mr. Cowan commented after signing the Bond Purchase Agreement document, it needed to be sent to Mr. Vahrenberg today.

Solid Waste Director Megan Davidson, SCS Engineers Vice President/Senior Project Director Monte Markley P.G., SCS Engineers Senior Project Manager, Steve Lineham, P.E., Joel Haag, Mann & Co. Architects made a presentation on the Notice of Awards for the construction of new support facilities at the Reno County Solid Waste Landfill on business items 7B-1, and a contract with Conco, Inc. in the amount of \$2,654,700 for construction services. Ms. Davidson gave the Master Plan background for the expansion of the new scale house and customer convenience center. She said the bid opening was January 14th with Conco, Inc. bidding the lowest at \$2,654,700, giving a general completion date of November 2021. The engineers estimated cost was \$3,592,267.73 and the completion date was January 2022 with a total of \$4,346,644 that included purchasing the scales and a backup generator separately.

Commissioner Sellers questioned using a local vendor who bid 1.85 percent higher than the lowest bidder. County Administrator Randy Partington replied that Reno County's Policy stated new construction did not fit county policy and sealed bidders. We can review what we can and cannot do with bids, but it is dictated by state statutory. He wanted to stress standing behind local business when possible.

Commissioner Hirst wanted to look at maybe making a change to the Reno County Policy for bidding jobs and using local businesses.

Commissioner Friesen agreed to look at local businesses, if possible, for bidding construction jobs. This was a \$2.7 million dollar project and the runner up, a local vendor bid \$50,000 higher. That local vendor would spend money in Reno County where the other bidder would not. Mr. Friesen wanted to know why we could not award the bid to that local vendor? He was not in favor of using an out-of-town bidder when the bids were this close.

Commissioner Sellers stated that we had a county wide policy in place, and without that policy we cannot negate the lowest bidder, but we can have staff look at the policy for any future bidding.

County Counselor Joe O'Sullivan explained the statutory language on bids in detail. The Board had a large discussion on projects with bids and using local contractors.

Ms. Davidson gave explanation for a backup generator to run the scales and generate power for the fire suppression system so it would not freeze.

Mr. Markley recommended the generator purchase for the Fire Suppression System as it would spell disaster if not available to run 24/7.

Mr. Sellers moved, seconded by Mr. Hirst, to approve the contract with Conco, Inc. in the amount of \$2,654,700.00 for construction services as outlined by Ms. Davidson. The motion was approved by a roll call vote of 2-1 with Mr. Friesen opposed.

Ms. Davidson recommended approval for the Scope of Services from SCS Engineers for resident engineering services at a cost not to exceed \$296,500 with a contingency cost of \$295,100. Mr. Sellers asked why the contingency was needed?

Mr. Markley explained the standard on projects usually had an 8 to 10 percent contingency with staff working 52 weeks, however Conco stated they would complete the project in 30 weeks, so there would be some cost savings to the county. He said the goal was not to spend all of the contingency money. Mr. Sellers stated that all material cost overruns should come to the Commission for approval and was in favor of waiving the contingency of \$295,100 that was also requested. Mr. Partington commented that the \$295,100 was part of the bond so the money was there for cost overruns. **Mr. Sellers moved, Mr. Friesen seconded,** to approve the Scope of Services with a not to exceed cost of \$296,500 as discussed. The motion was approved by a roll call vote of 3-0.

Ms. Davidson also appeared to recommend approval for the next items on the SCS Engineers proposal to provide certain services in 2021 for Annual Consulting Services at a cost of \$95,300, Engineering and Planning Services at a cost of \$78,000, Air Quality and Gas Collection and Control Operations, Monitoring and Maintenance (OM&M) Services at a cost of \$166,300. **Mr. Sellers moved,** to approve the services as listed, however the motion died from lack of a second on items 7C 1-3.

The Board had a large discussion on gas well monitoring and collections, flares, and all operations under permit 723 and permit 607 Household Waste. Ms. Davidson stated that two flares went down and needed to be back up and running within 5 days or they would have to send a report to KDHE. Mr. Markley gave a detailed explanation about ground watering sampling and answered questions from the Board on services and costs. She went over Tasks 1 costs then 2 and 3, mentioning cell 7 would have wells put into place by the end of 2021 and the costs associated with installing wells. **Mr. Friesen moved, seconded by Mr. Hirst,** to approve items 7C 1 through 3 from SCS as outlined by Ms. Davidson. The motion was approved by a roll call vote of 3-0. The Board discussed gas collection being feasible for reuse of the methane gas. Mr. Markley replied there were options, and he would speak to the Board again in the future about those options. Mr. Friesen asked for the minutes to reflect having Ms. Davidson and Mr. Partington to develop a plan on how to increase efficiencies and automate the Landfill in an effort to reduce operational costs for 2021. The Board agreed by consensus for a directive to bring this issue up with the Landfill after Mr. Friesen visits the Landfill.

Ms. Davidson commented Solid Waste employees did most of the self-performing work at the Landfill saving costs in the last five years of \$800,000 to \$1 million on Reno County projects. She said they hit the five-year safety mark noting it was their second five-year no accidents with lost time since 2008.

Maintenance & Purchasing Director Harlen Depew met with the Board for his regularly scheduled monthly meeting. He discussed several events that his group would be working on in the next few months.

The following departments also gave their monthly updates in reports to Mr. Partington for the Commissioners to review: Administration Communication report, Aging/Transportation, Appraisers, Automotive, Clerk's Office, Community Corrections, District Attorney, Emergency Management, Health Department, Human Resources, Information Services, Maintenance, Public Works, Sheriff, Solid Waste, Treasurer, Register of Deeds and Youth Services.

At 11:20 the meeting recessed for five minutes.

The meeting reconvened with all Commissioners, County Administrator Randy Partington, County Counselor Joe O'Sullivan, and Minutes Clerk Cindy Martin, present.

County Planner Mark Vonachen addressed Planning Case #2020-09 a request by the Reno County Planning Commission for a series of text amendments to the April 2016 Edition of the Reno County Zoning Regulations regarding Commercial Wind Energy Conversion Systems. He met with the Board giving a brief presentation with a statement on the three components, 1) Amendment to the table of contents, 2) Article 105-14 striking current have reference and 3) Article 23 last amendment. In December 2019 Planning and Zoning along with Staff reviewed the need for new regulations pertaining to Wind Energy, the Planning Board voted 5 to 1 with one absent to approve the draft before you. There would be a work study session after the recess at 1:30 pm in the Commission Chambers.

Mr. Partington commented that the monthly reports will be included each month on the first Tuesday from all departments as part of the agenda. Mr. Sellers mentioned he liked the reports but did not like that it was late coming to the Commission. He stated the Register of Deeds (ROD) said she was short staffed and asked Mr. Partington to work with her now and giving a recommendation later.

Mr. Friesen stated the ROD had opportunities for technology efficiencies and he thought they should look to understand the performance of her workload. Mr. Friesen asked if the ROD revenues were fee funded or funded by a mill levy. Mr. Partington stated they were General Fund driven.

Commissioner Friesen reported on the Health Department and Emergency Management weekly calls, noting that Monday's are the medical partners call report. He spoke about the hard work the Health Department was doing and how he and the community appreciated "the job well done" from them. He talked about vaccines from pharmacies and medical partners coordinating with the people on the list. He asked to back up the date the packet would be delivered from Thursday to Monday or Tuesday allowing more time to speak individually with Mr. Partington before the agenda meeting.

Commissioner Sellers agreed with Mr. Friesen with moving to plan ahead more and move information up sooner to the Board. Let us see what we can do to move the packet information to the first of the week, maybe making changes in the next few months. He spoke on being happy with how the Health Department/Emergency Management are handling issues. He was glad they hired Karla Nichols as the Health Department Director saying she is the oversight person for the Health Department letting her team do the work. He asked if the call last Friday with the Kansas Association of Counties said anything about the House Bill that requires the property tax return to taxpayers, saying we should be writing letters to our legislatures. Mr. Partington replied that a hearing would be taking place tomorrow. Reaching out to local legislatures to let them know the problems is a good idea. Mr. Partington clarified a bill by the State House that requires counties to refund property taxes to businesses that were shut down from 2020 through currently including all taxes. He said it is all the county's responsibility stating that it is very unfair and does not specify COVID-19 shutdowns. Mr. Hirst thought we did not shut down anyone. Mr. Partington said he watched the zoom session which had more questions and no answers as of yet. Mr. Sellers agreed with not shutting down businesses, but the county did limit gatherings.

Commissioner Hirst spoke about he and Mr. Partington attending the EMS transparency meeting last week. He thought Mr. Partington brought up good questions. EMS had decreased their billing time by several days and receiving revenues back quicker.

At 11:55 a.m. since he is involved with IdeaTek, Mr. Friesen left the meeting before the Board addressed the contract with IdeaTek to provide broadband and phone service at an upfront cost of \$19,605 and \$5,530 per month for 60 months.

County Counselor Joe O'Sullivan stated Information Services Director Mike Mathews appeared to discuss replacing the counties phone system. The Board selected IdeaTek's proposal and recommended he come back with a contract. Counsel for IdeaTek was very accommodating. He pointed out some areas in the contract that dealt with the termination clause on page 2 paragraph 8 and read the clause. He reviewed some termination paragraphs that needed to be read in connection with each other. The issues he reviewed were addressed in paragraph 3 page 1 the last sentence, paragraph 9 page 3 about 5 to 6 lines up from the bottom of the page, and last was paragraph 21 page 5 with a contract attachment. He mentioned the up-front charges in exhibit B stating that the service fees were less than other vendors charged, and the contract would be for five-years. Another provision was in paragraph 1 paying for services, shows our obligation to pay was 30-days after we receive an invoice giving us time to process through accounts payable, since we meet twice a month. He recommended approval and to authorize Mr. Partington to sign the contract on behalf of the county. **Mr. Sellers moved, seconded by Mr. Hirst,** to approve the contract with IdeaTek for phone services as outlined by Mr. O'Sullivan. The motion was approved by a roll call vote 2-0.

At 12:05 the meeting recessed until 1:30 p.m. for the work study session on February 9th, 2021 in the Commission Chambers at which time the Board will further discuss item 7F; Planning Case #2020-09 Commercial Wind Energy Conversion Systems Regulations with no public comments accepted.

Approved:

Chair, Board of Reno County Commissioners

(ATTEST)

Reno County Clerk
cm

Date

February 9, 2021
Reno County Courthouse
Hutchinson, Kansas

The Board of Reno County Commissioners held an afternoon work study session with Chairman Ron Hirst, Commissioner Daniel Friesen, Commissioner Ron Sellers, County Administrator Randy Partington, County Counselor Joe O'Sullivan, and Minutes Clerk Cindy Martin, present. Public Works Director Don Brittain and County Planner II Mark Vonachen were also in attendance at the 1:30 p.m. session in the Commission Chambers.

This study session was to discuss the amendment to the table of contents page for the April 2016 Zoning Regulations, adding Article 23 with Sections 23-101 through 23-111, for Commercial Wind Energy Conversion System (CWECS) Regulations that was presented this morning. Amending Article 15-105 (14) in its entirety and substituting therefore a reference to a new Article 23 pertaining to CWECS. Adding Article 23 pertaining to CWECS. Background was given from December 2019 to January 19, 2020 where the County Commissioners held a study session with staff to gather more information on the recommended amendments passed by the Planning Commission with a vote of 5-1. The County Commission had several options from approving the amendments as submitted by Planning Commission to denying the amendments. If denied, the amendments will require the entire public hearing process to begin again if the County Commissioners still request new regulations.

Chairman Hirst asked to go page by page.

Mr. Sellers stated there were three controversial issues, which were spacing, sound and flicker. He said Mr. Hirst had previously pointed out eight proposed regulations. Mr. Sellers thought the Commission could agree on those eight that may need to be altered in the CWECS. He asked to get those items out of the way first before discussing the controversial issues. Mr. Hirst commented that the goal was to protect citizens and also have an opportunity to have wind energy. Mr. Friesen clarified what was being reviewed today was the minimum requirements necessary to start the application process. County Counselor Joe O'Sullivan commented at this stage it would be staff to red line changes to the proposal as the consensus directs and then bring it back to the Commission. At this point it does not go back to the Planning Commission until you decide.

The following were the suggested items to be altered:

1. 23-2, 4: and is agreed upon by applicant and the county commission.
2. 23-5, F: special flood, hazards, and FSA wetlands area map
3. 23-6, E: (E) should change to (D)
4. 23-6, H: delete the last sentence, keeping the middle part. (by consensus they agreed)
5. 23-6, Noise, B: ~~should consider using~~ change to shall use
6. 23-11, J: additional circumstances instead of A discussion of
7. Rewrite 23-12,8: Fire Safety and Rescue Plan, adding Hazardous Material Plan, then last sentence of paragraph add "and including a hazardous material plan."
8. 23-12, add 9: to have appropriate assured agreement related to deregulating equipment.

The Board had a large discussion on articles and sections making red line changes for staff. By consensus, the Board agreed on 3,000 feet from the property for a tower. They deleted flicker and noise was discussed for 40 dec or 45 dec. The Board had a very large discussion on the Southeast area of Reno County, zoned versus not zoned areas and wind energy in general.

At 4:05 p.m. the meeting adjourned until the agenda session on February 23, 2021.

Approved:

Chair, Board of Reno County Commissioners

(ATTEST)

Reno County Clerk
cm

Date

February 23, 2021
Reno County Courthouse
Hutchinson, Kansas

The Board of Reno County Commissioners held the agenda session with Chairman Ron Hirst, Commissioner Daniel Friesen, Commissioner Ron Sellers, County Administrator Randy Partington, County Counselor Joe O'Sullivan, and Minutes Clerk Cindy Martin, present.

The meeting began with the Pledge of Allegiance followed by a short sectarian prayer led by Pastor Tim Kraft, First Church of God.

Health Department Director Karla Nichols and Interim Health Officer Karen Hammersmith updated the Board on all schools being in session by March 1, 2021. Mrs. Nichols stated there were 2,700 elderly waiting on vaccines and the Health Departments goal was to have appointments setup in the next two weeks for these people. Mrs. Hammersmith stated the vaccine doses were the two-dose version where you must return in 21-days for the second shot, they did not have one dose vaccines. She said they had really good news about the COVID-19 numbers, they were as low as last September 2020.

There were no public comments or additions to the agenda.

Mr. Sellers moved, seconded by Mr. Friesen, to approve the Consent Agenda consisting of 7A through 7M. The Accounts Payable Ledger for claims payable on February 19th, 2021 of \$412,502.17 and claims payable on February 26th, 2021 of \$549,717.90 along with CARES Act Spark monies approved of \$31857.88 as submitted and consisting of pending Added, Abated and Escaped Taxation Change Orders numbered 2021-85 through 134. Next item directs the chairman to sign minutes for December 1st, 8th, 15th, 16th Special Legislative Session, 22nd, and 29th, 2020 and January 5th, 12th, 19th, 19th Study Session, 30th for 2021 Goals, 2021 as submitted. Appointment of Terry Ketchum as Clerk on Hayes Township Board. Appointment of Karla Nichols as Reno County's Representative on Horizons Mental Health Board of Directors. Mr. Sellers commented on the importance of this appointment and hoped Mrs. Nichols would be an active board member.

Next items G through L were for Public Works Department to purchase:

(G) 2021 Dodge Ram 4500 1.25-ton cab & chassis from Allen Samuels at a cost of \$46,892,

(H) 2021 Landoll 25-ton Hydraulic Trailer from Larry's Trailer Sales at a cost of \$56,995,

(I) 2021 Massey Ferguson Tractor from John Schmidt & Sons, Inc. at a cost of 75,300 after trade-in of \$12,000 for a 2008 Case IH Maxxum 115 with 8,430 hours making the total \$63,300,

(J) 2021 Massey Ferguson Tractor and a Diamond 22' Boom Mower from John Schmidt & Sons, Inc. at a cost of \$136,142 after trade-in of \$10,000 for a 2008 Case IH Maxxum 115 with 9,079 hours and a 2011 Boom Mower making the total \$126,142,

(K) 2021 John Deere Track Excavator from Murphy Tractor & Equipment Co., at a cost of \$207,561.22 after trade-in of \$34,000 for a 2000 CAT 320 CL Excavator with 12,356 hours for a total of \$173,561.22,

(L) John Deere Commercial Zero Turn Mower from Prairieland Partners at a cost of \$6,150.

The last item on the consent agenda was the GLMV Proposal for design services of the Reno County Courthouse at a cost of \$8,800 that was mentioned in the Special Meeting in January. The motion was approved by a roll call vote 3-0.

At 9:20 Mr. Hirst opened the public hearing regarding for the purpose of evaluating the performance of the \$132,000,00 CDBG-CV Grant No. 20-CV-056.

There were comments from Elizabeth Lawless, South Central Kansas Economic Development District (SCKEDD) who spoke about helping to administer the \$132,000 Community Development Block Grant for COVID-19. The grant was a part of the Federal CARES Act distributed through the Department of Commerce. The funding went to small businesses impacted by COVID-19. Reno County was able to assist eight businesses with low to moderate income job retention. All funds were expended, and the grant was ready to close. Ms. Lawless commented that she believed all businesses were still open that were assisted.

At 9:25 Mr. Hirst closed the Public Hearing.

Mr. Friesen moved, seconded by Mr. Sellers, to authorize program close-out of the \$132,000 CDBG-CV Grant No. 20-CV-056. The motion was approved by a roll call vote of 3-0.

Public Works Director Don Brittain met with the Board to recommend approving the Noxious Weed Annual Management Plan and Eradication Progress Report. Mr. Brittain went over a brief overview of expenses and revenues stating the ending balance was \$99,776.58. He explained the purpose was to eradicate noxious weeds that could take over a field or right of way. **Mr. Sellers moved, seconded by Mr. Friesen,** to approve the plan as outlined by Mr. Brittain and authorize the Chair to sign. The motion was approved by a roll call vote of 3-0.

Emergency Management Director Adam Weishaar gave his scheduled update reviewing a COVID-19 timeline. Mr. Sellers commented on training by the fire department and if different groups were working together. Mr. Weishaar stated the fire study that was approved by the Commission should be completed shortly and he stated they were all working together well. They mentioned helping with gas bills and Mr. Weishaar replied there was no funding to help with gas bills at this time. Mr. Friesen appreciated the great job and hard work emergency management was doing. Mr. Weishaar stated the state declaration could expire.

Horizons Mental Health Quarterly update was given by Mike Garrett, Chief Executive Officer. He started with thanking Adam Weishaar for assisting with masks and stated Adam would be affected if the state declaration were not available. Mr. Garrett gave a presentation on services and financials along with survey results.

Mr. Garrett introduced Horizons Mental Health Behavioral Supervisor Audra Goldsmith. He said she works as part of a joint funded program, an agreement developed three years ago between Horizons and the Reno County Correctional Facility for services provided at the jail. She and another employee are full time at the jail and are also working with individuals released from the jail so they can continue with services. Ms. Goldsmith gave a brief presentation comparing 2019 to 2020 services on graphs.

County Administrator Randy Parkington gave a presentation recommending approval for Granicus Peak Agenda Software discussed in a Special Session in November 2020. The Peak Agenda Management and eComment have an annual cost of \$9,840 with no upfront costs. An additional option was to add captioning for hearing impaired audiences for \$15,950 a year, however it was a discussion. Mr. Friesen suggested using You Tube for hearing impaired saying he thought it was free. Mr. Parkington thought it had a fee.

Mr. Friesen moved, seconded by Mr. Sellers, to approve agenda 9D item 1 option, the Granicus Peak Agenda Software and eComment for \$9,840 per year as recommended by Mr. Parkington. They will review for discussion item 2 option for the hearing-impaired. The motion was approved by a roll call vote of 3-0.

At 10:40 the meeting recessed for seven minutes.

The meeting reconvened with all Commissioners, County Administrator Randy Partington, County Counselor Joe O'Sullivan, and Minutes Clerk Cindy Martin, present.

At 10:47 a.m. Commissioner Hirst went over procedures stating one person will speak and one will wait, but there will be no questions asked until the time is up, then Commissioners will recall a person if they have questions. He read the next item for Commercial Wind Energy Conversion Systems Proposed Regulations public comments from pro proposed regulations for 30 minutes speaking their name (spelling the last name) and address.

At 10:50 a.m. Retired President of Kansas Senate and President of Hutchinson Chamber of Commerce Dave Kerr, 67 Willowbrook Rd., Hutchinson, told the story of May 2008, Kevin Hazel visited Hutchinson, we were one of thirteen communities down from more than a hundred who had responded to a request for proposals. Mr. Hazel returned in September 2008 with his team and the Governor met with them for Siemens. He said after speaking with the Governor about a million-dollar incentive Siemens elected to come to Hutchinson in a groundbreaking ceremony 2009. Now it is 2021 and Siemens has 260 jobs, first class benefits and is on the tax role after the 10-year abatement. The Planning Commission has done their best, compromising and came up with more restrictive regulations than other counties in Kansas with wind energy projects. He cautioned to make any changes to the drafted regulations, an example, 50 percent increase in the setback provision would be significant and probably kill any future projects in Reno County and make us not a good business partner.

William Thacker, Chamber of Commerce spoke about economic development impact and wondered why Reno County after supporting Siemens would want to shut the door on wind energy with strict regulations that made it economically not feasible to host a wind company.

Myca Welch, U.S. Communications Manager for Siemens-Gamesa Renewable Energy, 1000 Commerce Street, Hutchinson who urged the Commission to approve the regulations from the Planning and Zoning Board as written. Ms. Welch stated benefits to Reno County saying every wind farm that does not get built in Kansas or the United States, means less market demand to help sustain Siemens in Reno County. She quoted from Mr. Friesen's article, "It only makes sense for this county to continue to embrace this vital industry that has produced so much for our community". If the Commission continues to increase setback number this will directly impact the Siemens-Gamesa facility in Reno County. It sets a dangerous precedent that Reno County is closed to wind energy and is used by wind opposition groups across the State of Kansas and the country, that if you can stop a wind farm in Reno County, the home of a wind turbine manufacturer you can prevent a wind farm anywhere.

Hutchinson/Reno County Chamber Director Debra Teufeld stated the Chamber was against more regulations and asked Reno County to be open for business. The Planning and Zoning Board considered all factors, and we support their efforts. She recommended approval as drafted by the Planning Board.

Larry Preisser, Cunningham, Kansas, addressed the Board stating we needed the wind farms to help pay for roads. He felt the funds generated would benefit all of Reno County. He agreed with setbacks as recommended by Planning and Zoning, stating it was not good to change them further back.

Lawyer Alan Anderson, Vice Chair of the Energy Practice Group out of Kansas City, spoke about zoning and regulations proper for the health and safety of the use. He stated every decision has an impact to property rights. The process from the Planning and Zoning Commission has been months in the planning to come up with the health, safety, and welfare for the public. He spoke about wind projects around Kansas with further restrictions on their personal property.

After the time was up the Board asked questions of Mr. Anderson and Mr. Thacker. Mr. Friesen asked Mr. Anderson about property rights of non-participating vs participating landowners saying a balance was needed. Mr. Anderson explained the balance and impact.

Mr. Hirst asked Mr. Thacker if he was aware of the WSU Economic Impact Study since he quoted an economic impact study, Mr. Thacker was not aware.

At 11:27 Commissioner Hirst read the next item on the agenda for Commercial Wind Energy Conversion Systems Proposed Regulations public comments from anti proposed regulations for 30 minutes.

Jason Seiwert, 14202 East Maple Grove Road, he was a member of the Reno County Citizens for Quality of Life. He then read a six-page opinion on economic impact statistics for Reno County outlining why he was not in favor of wind energy. His recommendation was to ban wind energy in the Southeast section of Reno County.

Lynn Thalman, a retired teacher, 15817 S. Haven Road, his major concerns were setbacks and shadow flicker in a densely populated area. He went over the recommendations from the petition signed by 517 residents stating there were large areas of Reno County that wind energy could put their projects.

Jessica Schmidt, 13114 E. Lake Cable Road, her concern was the effect to property values. She spoke about a Wisconsin Realtor study, the further away the turbine was the less of loss of value. She did her own survey and determined homeowners did not want wind next to them or they would not buy a home near wind energy. She wanted the setback to 3000 feet or move to a less dense area.

Andy Helten, 10408 E. Smoots Creek Road, his concern was having a wind project, "Not in my back yard". In the Southeast section one of the highest growth areas in Reno County he wanted to ban wind energy. He spoke about better regulations in the Comprehensive Plan. He wanted a ban on the southeast corner or do the eastern half of Reno County.

Commissioner Hirst had a question for Jessica Schmidt about where the survey homes came from. She replied in Haven and southeast area.

Commissioner Friesen asked Ms. Schmidt about economic development how do you deal with economic interest and property interest. She replied there had to be a balance with greater setbacks or move to another part of the county for a win-win.

Commissioner Friesen asked for time to process what he heard today and would not vote today. He asked for a ten-minute executive session to confer with County Counselor on a privileged communication.

Commissioners Sellers and Hirst agreed with Mr. Friesen stating they heard good information today. Mr. Sellers asked for County Planner Mark Vonachen to address a couple of questions. He asked about southeast area of Reno County where several people today said it was the highest growth area, is that correct. Mr. Vonachen replied growth to him was new permits and this area was the same as the rest of the county. A large area is un-zoned in the southeast so it may not be growing. Comprehensive Plan calls out that area from census counts as higher.

Mr. Sellers asked is it true if a developer puts together a project in the zoned area, do the property owners have a right to protest with a petition for a super majority vote when dealing with a CUP. Mr. Vonachen replied in the zoned area that was correct. He then explained the CUP protest petition process.

Commissioner Hirst was going into six points; property rights from other counties and Supreme Court, is Reno County open for business, economic development benefits to the county, definite dollar influence on potential projects within the county with wind or other projects, actual dollars economic impact to the county. He read a short summary major points: net value versus gross revenue, present and future property values, tourism, employees. Mr. Hirst wanted to look into zoning from Dean Road south squaring up south section, what it will do and will not do this.

Mr. Friesen had a question for County Counselor Joe O'Sullivan "Golden Rules" Kansas Supreme Court ruling disagreement on a CUP listing nine factors, using this as a guide or application process. Mr. O'Sullivan explained land use applied by the "Golden Rule" to a parcel need to be applied for best use of land, number of employees, investment not a factor to zone.

Mr. Partington updated the Board on a letter sent to Emergency Management Director Adam Weishaar from Fire District #7 to purchase property in the City of Turon at a cost of \$3,000 for (7) lots for a new station, he asked them to wait for the fire study before making any decisions. Next was the installation of audio/video recording equipment for \$30,500 at the Annex Conference Room with similar equipment as Public Works conference room. Before making any decision, the Board requested the approximate usage of the Annex conference room.

They have an architect's estimate of \$8,800 to study relocating the Commission Chamber in the courthouse.

Mr. Partington also spoke about a possible membership level options the Board may be interested in for the Hutchinson Chamber of Commerce. The Corner Stone level has a base of \$1,500 plus our number of employees would be \$3,900 or because Reno County was a government entity it could be \$1,500 amount. Mr. Sellers suggested putting the item on the next agenda, Mr. Hirst agreed.

Commissioner comments:

Mr. Friesen commented on both the Sheriff's Department and the City of Hutchinson Police Department working together on all levels on any disagreements for the greater good of our community.

He suggested looking at the Covid Policy and trending data to review the scope of the policy and how things are implemented. The impact on the children on certain policies related to classrooms, quarantining perfect opportunity to experiment with a less restrictive policy. He would like to see a study session with the Health Officer and Health Department on this issue.

Mr. Sellers agreed on the Sheriff and Police Chief controversy by them totally cooperate with each other. Sheriff recent announcement to have someone at the Boys and Girls Club on an ongoing base to show support. Past commissioner stated in a news article that donating to New Beginnings was a not appropriate. He disagreed since the drug abuse was one of the biggest problems in Reno County. Concerned about the declaration staying in place to continue receiving services. Stepping Up meetings would Mr. Friesen still be able to attend in Mr. Bush's slot, he agreed to continue attending the meetings.

Mr. Hirst also spoke with the Sheriff about communications. Stepping Up program was recognized as a great program.

At 12:40 p.m. Mr. Friesen moved for an executive session of twenty-minutes to confer on attorney/client privilege with the County Counselor requesting the County Administrator Randy Partington remain, **Mr. Hirst seconded** with no decisions to be made after the session and the meeting would be adjourned. The motion was approved by a roll call vote of 3-0.

At 1:00 p.m. the meeting adjourned until 9:00 a.m. Tuesday, March 9th, 2021.

Approved:

Chair, Board of Reno County Commissioners

(ATTEST)

Reno County Clerk
cm

Date

March 9, 2021
Reno County Courthouse
Hutchinson, Kansas

The Board of Reno County Commissioners held the agenda session with Chairman Ron Hirst, Commissioner Daniel Friesen, Commissioner Ron Sellers, County Administrator Randy Partington, County Counselor Joe O'Sullivan, and Minutes Clerk Cindy Martin, present.

The meeting began at 9:10 a.m., delayed by technical difficulties, with the Pledge of Allegiance followed by a short sectarian prayer led by Pastor David Dubovich, Park Place Christian Church.

Interim Health Officer Karen Hammersmith updated the Board on opting out of the Governor's Mask Mandate. Mrs. Hammersmith gave COVID statistics and said they have given 5,100 first doses and 2,000 second doses to date through the POD's. The partners have been so helpful, and she was thankful for all their support with vaccines. She said the recommendation by the medical collaborative is to "Not opt out" of the Governor's Mask mandate at this time as it may be premature since the push was to get more vaccine out in the community and revisit the mask issue in another month. Next month they are moving into Phase 2C vaccinating high-contact critical workers.

Commissioner Hirst visited Texas and observed how their "opted out of masks" went over while he was there. He noticed most people wore masks if needed and no complaints.

Commissioner Sellers commented to keep the mask mandate. He stated the doctors, schools and businesses had not opted out.

Commissioner Friesen mentioned the letters from health partners and his concerns were when we do get rid of masks. He looked at mask graphs for the county and the state seeing the impact. Mrs. Hammersmith replied that medicine is a science. We are educating and looking at historical events to look to the future. Mr. Friesen stated we are on the downside of the curve and wanted to know if there is any evidence from other counties showing that removing masks has made a difference in their communities. Mrs. Hammersmith stated she felt masks have helped and Dr. Pauly had documentation that they do work.

After a lengthy discussion on masks and vaccines, The Board decided the mask issue would be on the agenda either on March 30th or by April 13th agenda meeting when more residents have been vaccinated.

Health Department Director Karla Nichols clarified the vaccine schedule for Phase 2 with no date from the state to move into Phase 3 at this time.

There were no public comments.

Additions to the agenda: Mr. O'Sullivan asked for a second executive session for a privileged legal matter with legal counsel about the lease county had for a firing range with a proposed new contract between the City of Hutchinson and Sheriff's Office on that property, and a third executive session for a privileged legal matter concerning litigation on the Pretty Prairie Wind Energy and proposed zoning regulations. He said on each of the executive sessions we will go into regular session then go into the next, after the third session ends the meeting would adjourn for the day with no formal decision on the issues.

Mr. Friesen moved, seconded by Mr. Sellers, to approve the Consent Agenda consisting of 7A and 7B. The Accounts Payable Ledger for claims payable on March 5th, 2021 of \$214,542.34 and claims payable on March 12th, 2021 of \$503,913.57 as submitted and consisting of pending Added, Abated and Escaped Taxation Change Orders numbered 2021-226 and 233. The motion was approved by a roll call vote 3-0.

Hutchinson Fire Department Chief Steve Beer gave a presentation on the 2020 Annual Report. He stated the Hutchinson Fire Department practiced data/fact driven performance and had an ISO Class 1 rating. He said they had a great team and were the best firefighters and very dedicated people. Chief Hanna gave data for the last three years. Mr. Hirst inquired about the training. Chief Beer replied the firefighters had extensive training that followed performance indicators since it was very dangerous work.

Interim Director Shelly Bredemeier gave a presentation reviewing the Annual 2020 Youth Services Report. She stated that 2020 was a very challenging year but all the employees stepped up. She did an overview of the report.

County Administrator Randy Partington spoke about the Commission becoming a member of the Hutchinson/Reno County Chamber of Commerce. He stated during the January 30th special agenda meeting, the Board requested information on membership costs. He provided three options. **Mr. Friesen moved, seconded by Mr. Sellers,** to approve option 1 for joining the Hutchinson Chamber of Commerce with the Cornerstone membership at a cost of \$2,775. The motion was approved by a roll call vote of 3-0. Mr. Sellers commented that it was important to be a part of the Chamber and to get staff involved.

Mr. Partington also gave an explanation on the audio/video proposal for the Annex Conference Room to be able to host commission meetings. He had a cost proposal for option one from McClelland, Inc. for \$30,500 matching the Public Works conference room audio/video recording capabilities with equipment that includes the mobile Tricaster system. **Mr. Friesen moved, seconded by Mr. Sellers,** to approve option one by McClelland, Inc. for \$30,500 as outlined by Mr. Partington. The motion was approved by a roll call vote of 3-0.

At 10:53 the meeting recessed for seven minutes.

The meeting reconvened with all Commissioners, County Administrator Randy Partington, County Counselor Joe O'Sullivan, and Minutes Clerk Cindy Martin, present.

At 11:00 a.m. Commissioner Hirst commented on the next item for Commercial Wind Energy Conversion Systems Proposed Regulations.

Jason West 303 N. Mayfield, Geo Chemicals Sterling Group Mfg. was in favor of wind energy projects for renewable energy stating oil and gas would run out eventually, so we need to find and use other resources. Fifty years from now will we look back and ask was Reno County open for business.

Commissioner Friesen was not ready to make a vote at this time.

The Board made more comments on wind energy opting to wait on a vote for more information. **Mr. Friesen moved, seconded by Mr. Sellers,** to table the vote until the April 13th, 2021 agenda meeting however, Mr. Hirst would like to vote in the March 30th meeting. The motion was approved by a roll call vote of 2-1 with Mr. Hirst opposed to the April 13th date.

County Administrator report and Commissioner comments:

Mr. Partington had three items to comment on: 1) all department monthly reports were in the agenda packets for the commission to review. 2) year to date thru 2/28/21 fund balances that he went through and explained expenses on the 2021 year-to-date report. He said all departments were doing well on spending. 3) Fifth Tuesday agenda meeting in March the mask mandate would be discussed along with the fee study by Solid Waste presented by SCS.

Mr. Friesen requested Randy to get a first draft of the proposed agenda on Tuesday with a cutoff Wednesday/Thursday. Mr. Partington could email the draft.

Mr. Sellers continued to compliment the Health Department for the excellent vaccine disposition, we commend the medicine Shoppe for giving vaccines from the educational group, they are good citizens. Commend Chief Beer on the excellent fire department. Youth Services report was great and hope the citizens know the great job all departments do for the community. What is the plan for a new HR Director? Mr. Partington replied taking applications until the end of March then interview in April. Mr. Friesen asked if it would be possible for the new HR Director to also be a Deputy County Administrator, something to look at. Mr. Partington replied it was an option.

Mr. Hirst commented on the importance of quality in our department heads and employees. He brought up the temporary burn ban put in place for a day, he would like further conversation.

At 11:40 a.m. County Counselor Joe O'Sullivan read the request for a motion to recess into an executive session for a period not to exceed thirty-minutes for a discussion of a privileged legal matter with the County Counselor concerning the counties firing range lease and a new contract proposal with the City of Hutchinson for the firing range. No binding action is expected following the executive session following which time the Board would return to regular session and entertain a motion to go into a second executive session or adjourn for the day. Concerning the first executive session he was requesting the County Administrator Randy Partington and Under Sheriff Shawn McHaley to remain. **Mr. Sellers moved, seconded by Mr. Friesen,** to go into executive session as Mr. O'Sullivan requested. The motion was approved by a roll call vote of 3-0.

At 12:10 pm Mr. O'Sullivan advised that they came out of the 30 minute first executive session; **Mr. Hirst motioned**, to go into the second executive session for fifteen-minutes in order to confer with legal counsel on a privileged legal matter concerning pending litigation of the Pretty Prairie Wind case and matters concerning proposed Commercial Wind Energy Conversion System zoning regulations. Mr. O'Sullivan then asked that he and county administrator Randy Partington remain for the meeting. No formal action is anticipated following the meeting, at which time the Board will resume its regular meeting and adjourn for the day with no third executive session. **Mr. Friesen seconded.** The motion was approved by a roll call vote of 3-0.

At 12:30 p.m. the meeting adjourned until 9:00 a.m. Tuesday, March 23rd, 2021.

Approved:

Chair, Board of Reno County Commissioners

(ATTEST)

Reno County Clerk
cm

Date

March 23, 2021
Reno County Courthouse
Hutchinson, Kansas

The Board of Reno County Commissioners held the agenda session with Chairman Ron Hirst, Commissioner Daniel Friesen, County Administrator Randy Partington, County Counselor Joe O'Sullivan, and Minutes Clerk Cindy Martin, present. Commissioner Ron Sellers attended via zoom.

The meeting began with the Pledge of Allegiance followed by a short sectarian prayer led by Pastor Kim Biery, Trinity United Methodist Church.

Commissioner Hirst commented that two weeks ago the Board did not know what was happening with SB40, it has now passed. All Commissioners have read what Sedgwick County was doing regarding the mask mandate. **Mr. Friesen moved, seconded by Mr. Sellers,** to add for discussion in the business section for the mask mandate exemption for Reno County. Mr. Hirst added it as item 7D on the business agenda. The motion was approved by a roll call vote of 3-0.

There were no public comments. Revision to the agenda: Mr. Hirst requested item D on the consent agenda for the Public Works Broadband Pole Policy revision be deleted for a proper definition since it should be utility not broadband.

After reading all items on the consent agenda Mr. Hirst asked to take off for discussion item 6G for Public Works Oversize/Overweight Haul Loads Policy Adoption. He gave a brief explanation on item 6I Proposal from Hammel Scale to relocate the current scale to save money.

Mr. Friesen moved, to remove from the consent agenda items 6E Public Works Buried Utilities Policy Revision, 6F County Road Entrance and Culvert Policy Revision, 6G Oversize/Overweight Haul Loads Policy Adoption be discussed as separate items. **Mr. Sellers seconded,** to approve the Consent Agenda consisting of 6A, B, C, H, I. The Accounts Payable Ledger for claims payable on March 19th, 2021 of \$574,198.35 and claims payable on March 26th, 2021 of \$306,774.57 as submitted. Next on the consent agenda was a Cereal Malt Beverage License for Hutchison Recreation Commission DBA Fun Valley Sports Complex. Public Works' purchase of a 4,000-gallon water tank from Niece Equipment at a cost of \$26,800. Solid Waste's purchase of a 2017 CAT 330FL Excavator from Foley Equipment for \$212,000. A Proposal from Hammel Scale to relocate the current scale at Solid Waste to the new scale house location; and the purchase of a new, additional scale at a total cost of \$114,075.

Commissioner Sellers asked for clarification on item 6I. Mr. Partington replied that when Solid Waste Director Megan Davidson researched and spoke with the engineer and contractor, both agreed it would be beneficial to move the current scale since it still had useful life.

She found moving the current scale was a cost saving to the county instead of purchasing two new scales. The motion was approved by a roll call vote 3-0.

The Board started discussing Public Works items on the consent agenda starting with 6E the Public Works Buried Utilities Policy Revision. After speaking with staff Mr. Friesen was concerned this was a regulatory issue instead of policy and asked if approval was needed by the Board or was just simply policy changes with department approval not the commission.

County Counselor Joe O'Sullivan addressed the question stating it was most important to have the County Commission approval on this document. The policy was recommended and drafted by the Public Works Department Director and any revisions are prepared by him which had been years ago prepared by the county engineer. He stated that one change was the county engineer, which Reno County no longer employees an engineer but is replaced by the Public Works Director. Primary duty was for Mr. Brittain to ensure right-of-way and safety, policies should have Mr. Brittain signature and put the commission signatures also.

Commissioner Hirst stated that we approve policies if someone asks, then we are aware and rely on department heads expertise. Commission Sellers stated it was a better approach for the commission to approve a policy instead of department heads approval alone.

Item F Public Works County Road Entrance and Culvert Policy revision was not discussed.

Item G Public Works Oversize/Overweight Haul Loads Policy Adoption. Mr. Hirst discussed the overweight limits, stating he tagged his semi-trucks with 85,500 pounds not the current policy 80,000 pounds. Mr. Brittain replied that the maximum of 80,000 was from decades ago and changing the maximum gross weight to 85,500 was okay with him since we have a different road system now for legal loads. **Mr. Hirst moved**, to approve 6E, 6F as discussed and amend 6G with the following change, the Reno County Public Works Department Policy Oversized/Overweight Haul Loads in paragraph as per Reno County Resolution 95-25; A vehicle in combination or combination of vehicles should be considered overweight when a maximum gross weight exceeds 80,000, he would strike the 80,000 and put in place 85,500, **Mr. Sellers seconded**. The motion was approved by a roll call vote of 3-0.

Hutchinson Community Foundation Director of Strategic Initiatives Kari Mailloux gave an overview on the foundations mission. She spoke about the Reno County Health Departments role and continued assistance to the community, congratulating them on their accreditation. She talked about how the non-profit partners worked together in 2020 to get through the pandemic. She spoke about "No Wrong Door" and childcare providers, and "rallyreno.org", thanking the commission for their support.

The Board thanked the Foundation for their efforts in our community and was impressed with their help with partners with the COVID-19 and beyond and thanked them for their presentation today.

Public Works Director Don Brittain gave an update to the Board on 2021 major projects. He spoke about grants on road and bridge projects, KDOT agreements, and other various projects and issues.

Health Department Director Karla Nichols introduced Dr. Scott Pauly. He thanked the commission for their support these last months. He spoke about being in a better position now than last year. Vaccines are our best defense and spoke more on mask mandates asking our community to be respectful of others and to continue hand washing and social distancing.

Interim Health Officer Karen Hammersmith stated that they believe and support wearing masks, social distancing, and hand washing along with staying home when you are sick have slowed the virus. They are asking everyone to continue these until the immunizations get distributed in the community. She stated they would appreciate everyone getting the vaccine when it is available to them.

The Board had a lengthy discussion on the mask mandate and whether it had strong enough evidence data to support wearing masks. Mr. Partington stated a resolution was prepared by Mr. O'Sullivan same as last July's resolution and was available today that opts Reno County out of the Governor's Mask Mandate. They also briefly mentioned that SB40 was waiting for a majority vote.

Mr. O'Sullivan clarified the resolution opting out of the Governor's Executive Order 20-52 and 20-68 and read part of the EO and said that our resolution on mask mandate wording would be the same as when Reno County opted out on July 2, 2020.

Mr. Sellers questioned the legal procedure for discussion items added to the agenda, could they be voted on for action. He was not in favor of action until March 30, 2021. Chairman Hirst replied that it had been done before so the answer was yes, it could have action taken today with a vote.

Health Department Director Karla Nichols introduced Megan Gottschalk Assistant Director of Population Services, Karen Hammersmith Health Officer and Assistant Director Clinical Services, Bethany Jantzen Accountant for the Health Department.

Mrs. Nichols proceeded to explain the three areas for discussion today. 1) Community Health Assessment and the Health Improvement Plan. She gave a summary overview of the community identifying health needs and plan. It is a plan that is a living breathing detailed document that is used daily. **Mr. Friesen moved, seconded by Mr. Sellers,** to approve this Community Health Assessment and Community Health Improvement Plan as presented by Mrs. Nichols. The motion was approved by a roll call vote of 3-0.

Mrs. Nichols explained the Grant Application to the Kansas Department of Health and Environment. These grants are applied for annually and are founding grants, then mentioned several grants and the state formula operational amount. **Mr. Friesen moved, seconded by Mr. Sellers,** to approve grant application for Kansas Department of Health and Environment as presented by Mrs. Nichols. The motion was approved by a roll call vote of 3-0.

Mrs. Nichols lastly explained the Accreditation Awarded by the Public Health Accreditation Board to the Reno County Health Department. Ms. Jantzen, Mrs. Gottschalk, and Mrs. Hammersmith have worked very hard for the last four years for this accreditation. This means they have standards to abide to and are here for the community's public health. The licensing board sent a letter from their staff and Board of Directors on accreditation. Board of Commissioners thanked them for their hard work and accreditation.

Commissioner Sellers questioned Mrs. Gottschalk about the New Beginnings detox facility. Mrs. Gottschalk replied they would be working with substance abuse partners.

Mr. Partington gave his report to the Board going over a couple of items. He wanted to set a date in April for the Five Bugle presentation on a Thursday and the Board was available and agreed on Thursday, April 29th at 9:00 a.m.

The presentation could take an hour or several hours and they could have it in the Commissioners Chambers or in the Annex Conference Room. He brought up the Federal money coming to Reno County and how Townships will be receiving money from COVID-19 but was not sure of the process. He gave estimates of thousands of dollars coming to townships and Reno County would receive twelve million but noted that there were guidelines to follow, or the money would have to be returned. Cities will receive monies also.

Mr. Partington stated that Shonda sent out an email yesterday to Department Heads regarding the Canon Copiers lease agreements and asking what need they would have for bids. Since the cost was estimated to rise annually by \$50,000 and stated that this would be an increase to each department. Mr. Friesen encouraged continual reduction in copies and use technology upgrades using the COVID money.

An emailed copy has been sent to commissioners on the CRF money of \$12.6 million that states how the money was spent and accounted for with reports sent to the state. He briefly went over the presentation of amounts on the screen.

Commissioner Sellers appreciated the hard work by John Deardoff, Gary Meagher and Leslie Roederer and stated that it was a positive, positive, job they did on the CRF monies noting that it was Randy Partington's suggestion to hire them.

Mr. Friesen asked to have them engaged again with additional funding. Mr. Partington will ask them to help with the \$12 million we will receive stating that the three of them made it work last time. He stated that we have two and half years to spend the money.

Mr. Partington asked the Board for the effective date on resolution 2021-07 to opt out of the Governor's mask mandate that was approved today. **Mr. Hirst moved, seconded by Mr. Friesen,** to complete resolution 2021-07 by inserting the effective date and time as March 24, 2021 at 12:01 a.m. The motion was approved by a roll call vote of 3-0.

At 11:07 p.m. the meeting adjourned until 9:00 a.m. Tuesday, March 30th, 2021.

Approved:

Chair, Board of Reno County Commissioners

(ATTEST)

Reno County Clerk
cm

Date

March 30, 2021
Reno County Courthouse
Hutchinson, Kansas

The Board of Reno County Commissioners held the agenda session with Chairman Ron Hirst, Commissioner Ron Sellers, County Administrator Randy Partington, County Counselor Joe O'Sullivan, and Minutes Clerk Cindy Martin, present. Commissioner Daniel Friesen joined the meeting via zoom.

The meeting began with the Pledge of Allegiance followed by a short sectarian prayer led by Pastor Ron Kyker, Countryside Baptist Church.

Commissioner Hirst had an opening comment about the command center from the recent fires. He was highly impressed with the excellent job by everyone involved. Mr. Friesen echoed thanks to fire personnel and staff.

There were no public comments.

There were two additions to the agenda: addition of an executive session for 30-minutes on an attorney/client matter. Discussion of continuation of opting out of the April 1st mask mandate, putting it in the commissioner reports.

Mr. Sellers moved, seconded by Mr. Hirst, to approve the Consent Agenda consisting of 6A. The Accounts Payable Ledger for claims payable on April 2, 2021 of \$474,866.62 as presented. The motion was approved by a roll call vote of 3-0.

Emergency Management Director Adam Weishaar met with the Board to recommend approval for Resolution 2021-08; A RESOLUTION RENEWING A PROCLAMATION OF A STATE OF LOCAL DISASTER EMERGENCY FOR RENO COUNTY, KANSAS. He stated the Governor's Disaster Declaration was set to expire on May 28th, 2021. He was requesting a June 30th, 2021 renewal date putting it approximately 90 days from today to get more people vaccinated if they want to be and hope they would not have to extend it again. **Mr. Sellers moved, seconded by Mr. Friesen,** to approve the resolution as discussed by Mr. Weishaar. The motion was approved by a roll call vote of 3-0.

Mr. Weishaar gave the Board an overview of the fires that happened in Reno County. He stated that citizens and businesses were bringing donations and stated that all agencies worked well together including a tanker at the airport they used to help control the fires.

Interim Human Resources Director Helen Foster and County Administrator Randy Partington met with the Board to recommend approval on an Optional Extension of Emergency Paid Sick Leave (EPSL) and Emergency Family & Medical Leave (EFMLA) Mrs. Foster stated this change came from the American Rescue Plan Act passed into law on March 11th due to go into effect on April 1st, 2021 and noted that this is an optional extension. She discussed the circumstances these could be used for and how many hours the employee could take, such as going to get a vaccine or recovery from being vaccinated or due to COVID testing or sickness. They are waiting for clarification on the expanded FMLA. She explained the differences of both. **Mr. Sellers moved, seconded by Mr. Friesen,** approved as outlined by Mrs. Foster for the Extension of Emergency Paid Sick Leave and Emergency Family & Medical Leave. The motion was approved by a roll call vote of 3-0.

Community Corrections Director Randy Regehr recommended approval for the Community Corrections' FY22 Kansas Department of Corrections Juvenile Services Reinvestment Grant Application. He spoke about the Justice Reinvestment Grants. This grant was in year two of a 3-year grant paying for a full-time licensed addiction counselor and a part-time mentor and he stated the SAC program was provided and open to all children in the community.

Mr. Sellers moved, seconded by Mr. Friesen, to approve the Community Corrections FY22 Kansas Department of Corrections Juvenile Services Reinvestment Grant as presented by Mr. Regehr. The motion was approved by a roll call vote of 3-0.

Mr. Regehr was also present to recommend approval for the Community Corrections FY22 Kansas Department of Corrections Comprehensive Plan Grant. This grant funds their adult supervision program and he spoke about goals, budget summary, Horizons, and Oxford housing. He explained Community Corrections revenues are grant funded not funded by Reno County, however Reno County provides a wide range of services and it is an alternate to prison. **Mr. Friesen moved, seconded by Mr. Sellers,** approved Corrections Comprehensive Plan Grant as outlined by Mr. Regehr. The motion was approved by a roll call vote of 3-0.

Solid Waste Director Megan Davidson met with the Board to make a presentation for possible action today on the Solid Waste Fees. She introduced SCS Engineers Director of Management Services Vita Quinn and Project Manager Kellyn Modlin along with SCS Engineers Vice President/Senior Project Director Monte Markley P.G. Ms. Davidson gave a background overview of fees stating the landfill was currently 100 percent user fee based. The presentation was from a Solid Waste Study and Financial Model update by SCS. The study found that the current revenues were not sufficient to fund all of the landfills operating, capital, and debt service requirements throughout the 5-year planning period through 2026 while maintaining adequate reserves. C&D tipping fees per ton was a topic of discussion charging \$10 per ton to potentially offset the need for user fee increases. SCS had two scenarios, 1) based on current operations there could be a one-time increase from \$96 to \$109 until 2026, 2) C&D charges a tipping fee of \$10 per ton would generate approximately \$320,000 additional revenue in 2022 and in addition to the one-time increased user fee of \$102 until 2026. Ms. Davidson and SCS were recommending the County consider adopting a \$10.00 C&D fee per ton and a one-time Reno County user fee increase of 6.25 percent in 2022, to \$102.00. The Board discussed user fees on the tax statements, single resident fees versus multiple unit fees, possible demo/destruction charges and commercial user fees along with fees from other counties compared to Reno County's fees. Ms. Davidson clarified \$10 per ton or a minimum of \$10 or flat fee per truck making a policy decision or less than a ton fee.

The Board had a lengthy discussion on fees.

Ms. Quinn clarified this report, and the annual updates are what SCS call a revenue sufficiency analysis. It does ask whether Reno County Solid Waste would have enough money to pay their bills now through the next five years, if not what do they do to generate more revenue. That is why SCS looked at taking the pressure off the user fees. This study was not meant to deal with the broader picture for whether charging these fees on the tax statement was a fair way of creating revenue and would not be reflected in this analysis.

Mr. Hirst moved, seconded by Mr. Sellers, to approve scenario #2 providing the gross dollars to have a revenue sufficiency for the landfill operation as presented with the notice that allocations within the modeling fee may change.

Ms. Davidson explained along with Mr. Markley the efficiency and cost savings at the landfill with work they do instead of subcontracting it out along with having a replacement plan for equipment and other measures they take to cut expenses. Mr. Markley stated the model considered the avoided cost and cost savings in it to not raise the user fees even higher than purposed.

Commissioner Friesen inquired about the \$5 to \$6 million cash in reserve at the Solid Waste facility. Mr. Markley said the reserve was based on a state formula and was mandated in case the landfill ever closes and would be used to maintain the gas wells for the required 30 years.

Ms. Quinn clarified the cost savings had been addressed and she would be the person to answer any questions since she worked on the model. She stated any cost savings that were recognized from reduced costs from projects at the landfill were incorporated in this study including testing payments being made over time. She explained financial versus operational. She recommended moving to tipping fees but after a tipping fee study, other issues got worked out before it could be implemented.

Mr. Sellers for the question called before the motion that was seconded by Mr. Hirst. The question was approved by a roll call vote of 3-0. Now Mr. Hirst said was the vote on the motion with a roll call vote, Friesen no, Sellers and Hirst yes. The motion was approved by the vote of 2-1 with Mr. Friesen opposed.

Mr. Hirst spoke about giving our local contractors the opportunity to bid on construction projects. Mr. Partington will work on this in the future. Mr. Hirst asked about the 160 acres for the landfill.

Ms. Davidson replied they need to use all the dirt they could use for the storm water drainage, it will all be used.

Mr. Partington mentioned having the audio/video done in the Annex Conference room by the first meeting in April, saying that IT will test it to make sure it works before the agenda meeting. Next, the Human Resources Director position closes at the end of today. He said he received nine applications and is scheduling interviews after accessing the applications. He was told by Mr. Depew that the February natural gas bill was \$12,676.82 which was 10 times higher than same time last year. Then last he said he would be on the KWBW radio morning show tomorrow. Last week there was a meeting with the architect for options of where the commission room would be on first floor, second for offices, fourth and fifth floor renovations and get cost estimates.

Mr. Friesen asked to allow the County Counselor for briefing on April 1st for county health orders and the effect of the decision for the mask mandate. Mr. Hirst spoke with Mr. O'Sullivan and Mr. Partington yesterday regarding the mask order and he said they were waiting to relook at item 20-68 in the Governor's original plan. He said until we know what the documents say it would be impossible to do at this time.

County Counselor Joe O'Sullivan stated there was no governors order at this time. However, he could have a rough draft for adoption and approval at such time the governor actually makes such an order and could reference opting out of it, this would be his recommendation at this time. He also gave explanation of Senate Bill 40 and then spoke about sections important to the county within the bill. He went over K.S.A. 65-201 giving explanation for the Board's role and requirements for Health Orders to be issued.

Mr. Friesen spoke about mandates in place for Reno County and how to solve orders from the Health Department regarding schools.

Mr. Sellers spoke about the mask mandate that was lifted last week, and read an article published on March 30th, 7:35 a.m. about new cases of COVID nationwide. He asked Reno County residents to keep safe and keep the virus rates low asking citizens to do their part.

Mr. Hirst spoke about the administrator looking at short- and long-term solutions on projects and appreciated his efforts. They attended the K96 Corridor Economic Coalition taking a tour.

At 11:25 a.m. Mr. O’Sullivan read the motion requesting for this Board to recess into executive session for not to exceed thirty-minutes for the purpose of conferring with legal counsel on a privileged legal matter relating to the county’s statutory authority for the construction and replacement on bridges. Requesting the County Counselor, County Administrator Randy Partington and Public Works Director Don Brittain remain for the session. No formal action is to be taken and after the executive session the Board will return to regular session and adjourn for the day. **Mr. Sellers moved, and Mr. Hirst seconded the motion as read** it was approved by a roll call vote of 3-0.

At 11:40 a.m. the meeting adjourned until 9:00 a.m. Tuesday, April 13, 2021.

Approved:

Chair, Board of Reno County Commissioners

(ATTEST)

Reno County Clerk
cm

Date



AGENDA ITEM

**AGENDA
ITEM #**

AGENDA DATE Tuesday, April 27, 2021

PRESENTED BY Karla Nichols
Director, Reno County Health Department

AGENDA TOPIC Appointment of Brooke Davis to the Reno County Health Department Advisory Board

SUMMARY & BACKGROUND OF TOPIC

Brooke will fill a partial three-year term which will begin immediately and end December 31, 2023. She replaces Traci Hansen, former member from Hutchinson Clinic.

ALL OPTIONS

Appoint Brooke Davis to Advisory Board

Reject appointment of Brooke Davis to Advisory Board

RECOMMENDATION/REQUEST

Appoint Brooke Davis to a term on the Reno County Health Department Advisory Board

POLICY / FISCAL IMPACT

Hutchinson Clinic is an integral part of the health community in Reno County. If Ms. Davis is not appointed, the Health Department Advisory Board would not have a representative from Hutchinson Clinic on the Advisory Board.

**APPLICATION FOR APPOINTMENT TO RENO COUNTY
BOARDS/COMMITTEES/COMMISSIONS**

Name of Board/Committee/Commission Preference (Please complete one application for each board, commission, or committee membership)

Reno County Health Department Advisory Board

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date) No

Name: Brooke Davis

Name of Business: Hutchinson Clinic

Address: 2101 N. Waldron St.

City: Hutchinson

State: KS

Zip: 67502

Work Phone: 620-694-4408

Email: davisba@hutchclinic.com

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

I have been the Wellness Coordinator at the Hutchinson Clinic for 3 years. In this position, I help serve our community in various ways. I provide annual biometric screenings for companies to see where their workplace stands as far as health concerns, help provide flu shots, COVID vaccines, lifestyle coaching, provide a wellness program platform, Diabetes Prevention Program, etc. I also help with Occupational Medicine services here at the clinic and work with several different departments. I would be able to voice physician/staff health concerns that come up within Reno County and share those concerns with the board. Being on this board will help me understand a better sense of what is going on within our community, and will allow the Hutchinson Clinic to help be more involved in whatever way we can.

Brooke Davis

Signature of Applicant

3/23/2021

Date



AGENDA REQUEST

INFORMATION: Case # 2021-02 – A resolution approving a conditional use permit request by Vernon Buckaloo to place a 2021 16’ x 76’ manufactured home on a parcel of land located at 1002 N. Obee Road.
(From and Issue)

PRESENTED BY: Mark Vonachen – County Planner II

AGENDA DATE: 4/27/21

BACKGROUND Planning Commission recommended approval of the request by a 6-0 vote on March 18, 2021.

County Commissioners approved of the request by a 3-0 vote on April 13, 2021.

This resolution journalizes the County Commissioners’ decision.

ALTERNATIVE None

RECOMMENDATION Approval of the Resolution

FISCAL IMPACT N/A

RESOLUTION 2021-

**A RESOLUTION APPROVING A CONDITIONAL USE PERMIT
FOR THE PLACEMENT OF A MANUFACTURED HOME ON A PARCEL
LOCATED IN THE SOUTHWEST QUARTER OF SECTION 11, TOWNSHIP 23
SOUTH, RANGE 5 WEST OF THE 6TH P.M. IN RENO COUNTY, KANSAS**

WHEREAS, Vernon Buckaloo, by and through Michelle Buckaloo, applied for a Conditional Use Permit to place a 16' x 76' 2021 manufactured home upon a defined parcel of land more particularly described as follows:

A tract located in the SW ¼ of Section 11, T23S, R5W of the 6th PM., in Reno County, Kansas as more fully described on that trustee's deed filed in Book 566 on page 102 of the Office of Reno County Register of Deeds on January 23, 2004 which is incorporated herein by reference as if more fully set out

WHEREAS, said parcel is currently zoned R-1 – Rural Residential District for residential use in accordance with the Reno County Zoning Regulations; and a manufactured home is permitted in the R-1 Zoning District with a Conditional Use Permit; and

WHEREAS, the Reno County Planning Commission conducted a public hearing on the Application on March 18, 2021, following satisfaction of all notice requirements for such hearing as required by K.S.A. 12-757; and

WHEREAS, at the public hearing all interested parties in attendance were provided an opportunity to be heard; and the Reno County Planner presented a written report for the Conditional Use Permit dated March 11, 2021 which report, under the heading "FACTORS", included a discussion and applications to be considered when making land use decisions pursuant to Golden v. City of Overland Park, 224 Kan. 591. Additionally, the Reno County Planner presented a staff recommendation in support of the Application; and

WHEREAS, the Reno County Planning Commission adopted and recommended approval of the Conditional Use Permit with conditions based upon the Reno County Planner's analysis of the "FACTORS" to be considered pursuant to Golden and other factors as outlined in the Reno County Zoning Regulations numbered one through nine inclusive; and

WHEREAS, on April 13, 2021, the Reno County Commission at its regular public meeting received a Summary Report dated April 5, 2021, of the proceedings before the Reno County Planning Commission and the Planning Commission's recommendation of approval of the Conditional Use Permit with special conditions; and

WHEREAS, upon conclusion of the Board's deliberations, Commissioner Sellers moved to approve the Planning Commission's recommendation for approval of the Conditional Use Permit along with all of the special conditions recommended by the Planning Commission. In support of his motion, Commissioner Sellers cited "FACTORS" numbered one through nine inclusive found in the analysis presented within the Reno County Planner's Summary Report. Commissioner Friesen seconded the motion. The motion was approved by unanimous vote.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF RENO COUNTY, KANSAS, that the above and foregoing findings are adopted as the decision of this Board. The aforesaid Conditional Use Permit Application made by Michelle Buckaloo is approved subject to all of the aforementioned special conditions.

BE IT FURTHER RESOLVED that this resolution be effective from and after its publication in the official county newspaper.

APPROVED AND ADOPTED in regular session this 27th day of April 2021.

BOARD OF COUNTY COMMISSIONERS
OF RENO COUNTY, KANSAS

Ron Hirst, Chairman

Daniel P. Friesen, Vice-Chairman

Ron Sellers, Member

ATTEST:

Donna Patton, County Clerk



AGENDA ITEM

**AGENDA
ITEM #06E**

INFORMATION: (From and Issue) Renew application for a Cereal Malt Beverage License for Oasis Convenience Store for OFF PREMISES Sells in the amount of \$75.00

PRESENTED BY: Valorie Garcia

AGENDA DATE: April 27th 2021

BACKGROUND Oasis Convenience Store renews their license every year.

ALTERNATIVE Approve the application

RECOMMENDATION Approval

FISCAL IMPACT The County General Fund 001-00-4300-001 will receive revenue in the amount of \$75.00 from Oasis Convenience Store for the CMB license application.

KEEP THIS LICENSE POSTED CONSPICUOUSLY AT ALL TIMES

Fee: \$ 75.00

RETAIL

No. 002

DEALER'S

2021

LICENSE

TO ALL WHOM IT MAY CONCERN:

License is here by granted to OASIS CONVENIENCE STORE to sell at retail.

CEREAL MALT BEVERAGES

For sale in original and unopened containers and not for consumption on premises (State if for consumption on the premises, or for sale in original and unopened containers and not for consumption on the premises.)

at 33904 W HWY 50 Sylvania, Ks 67581

(Give exact location, with street number, if any.)

in the Township of Sylvia in Reno County, Kansas

Application therefor, on file in the Office of the County Clerk of said County, having been approved by the Governing body of said Township, as provided by the Laws of Kansas, and the regulations of the Board of County Commissioners.

This License will expire May 14, 2022, unless sooner revoked, is not transferable, Nor will any refund of the fee be allowed thereon.

(SEAL)

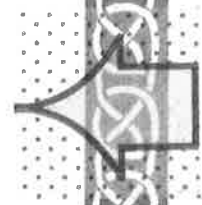
Done by the Board of County Commissioners of Reno County, Kansas,

this 27th day of April, 2021

Attest: Donna Patton

County Clerk

Chairman



CORPORATE APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES

(This form has been prepared by the Attorney General's Office)

City or County of PERMO

Place on
City/County
139340

SECTION 1 - LICENSE TYPE

Check One: New License Renew License Special Event Permit

Check One:

License to sell cereal malt beverages for consumption on the premises.

License to sell cereal malt beverages in original and unopened containers and not for consumption on the licensed premises.

SECTION 2 - APPLICANT INFORMATION

Kansas Sales Tax Registration Number (required): 004-K09483091-F01

I have registered as an Alcohol Dealer with the TTB. Yes (required for new application)

Name of Corporation <u>OASIS CONVENIENCE STORE</u>		Principal Place of Business	
Corporation Street Address <u>3390Y W HWY 50</u>		Corporation City	State
Date of Incorporation		Articles of Incorporation are on file with the Secretary of State. <input type="checkbox"/> Yes <input type="checkbox"/> No	
Resident Agent Name		Phone No.	
Residence Street Address		City	State
			Zip Code

SECTION 3 - LICENSED PREMISE

Licensed Premise (Business Location or Location of Special Event)		Mailing Address (If different from business address)	
DBA Name <u>OASIS CONVENIENCE STORE</u>		Name	
Business Location Address <u>3390Y W HWY 50</u>		Address	
City <u>SYLVIA</u>	State <u>KS</u>	City	State
	Zip <u>67581</u>		Zip
Business Phone No. <u>620 486 2322</u>		<input checked="" type="checkbox"/> Applicant owns the proposed business location. <input type="checkbox"/> Applicant does not own the proposed business location.	
Business Location Owner Name(s) <u>TRINIDAD PEREZ</u>			

SECTION 4 - OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK

List each person and their spouse*, if applicable. Attach additional pages if necessary.

Name <u>TRINIDAD PEREZ</u>	Position <u>OWNER</u>	Date of Birth <u>9-00-61</u>
Residence Street Address <u>212 STAFFORD</u>	City <u>SYLVIA</u>	State <u>KS</u>
		Zip Code <u>67581</u>
Spouse Name <u>N/A</u>	Position	Date of Birth
Residence Street Address	City	State
		Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State
		Zip Code
Spouse Name	Position	Age
Residence Street Address	City	State
		Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State
		Zip Code
Spouse Name	Position	Age
Residence Street Address	City	State
		Zip Code

FILED

APR 07 2021

Donna Patton
COUNTY CLERK

SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK (CONTINUED)

Name	Position	Date of Birth
Residence Street Address	City State	Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City State	Zip Code
Name	Position	Date of Birth
Residence Street Address	City State	Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City State	Zip Code
Name	Position	Date of Birth
Residence Street Address	City State	Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City State	Zip Code
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Residence Street Address	City State	Zip Code
Spouse Name	Position	Date of Birth
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Residence Street Address	City State	Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City State	Zip Code
Name	Position	Date of Birth
Residence Street Address	City State	Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City State	Zip Code

SECTION 5 – MANAGER OR AGENT INFORMATIONMy place of business or special event will be conducted by a manager or agent. Yes No

If yes, provide the following:

Manager/Agent Name JOSE Flores	Phone No. 316 237 8702	Date of Birth 12-18-52
Residence Street Address 212 STAFFORD	City Sylvan	Zip Code 67581

Manager or Agent Spousal Information*

Spouse Name Golda Flores	Phone No. 620 406 2322	Date of Birth 11-21-56
Residence Street Address 212 STAFFORD	City Sylvan	Zip Code 67581

SECTION 6 – QUALIFICATIONS FOR LICENSURE

Within 2 years immediately preceding the date of this application, have any of the individuals identified in Sections 4 & 5 have been convicted of, released from incarceration for or released from probation or parole for any of the following crimes*:
 (1) Any felony; (2) a crime involving moral turpitude; (3) drunkenness; (4) driving a motor vehicle while under the influence of alcohol (DUI); or (5) violation of any state or federal intoxicating liquor law.

Yes No

Have any of the individuals identified in Sections 4 and 5 been managers, officers, directors or stockholders owning more than 25% of the stock of a corporation which:
 (1) had a cereal malt beverage license revoked; or (2) was convicted of violating the Club and Drinking Establishment Act or the CMB laws of Kansas.

Yes No

All of the individuals identified in Sections 4 & 5 are at least 21 years of age*.

Yes No

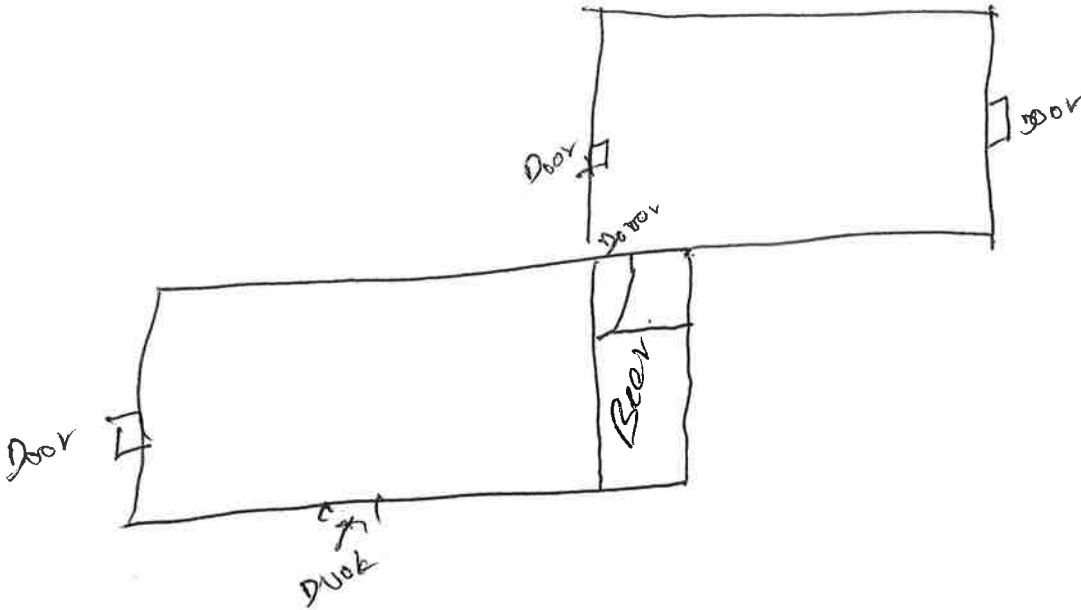
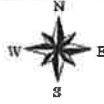
SECTION 7 – DURATION OF SPECIAL EVENT

Start Date	Time	<input type="checkbox"/> AM <input type="checkbox"/> PM
End Date	Time	<input type="checkbox"/> AM <input type="checkbox"/> PM

Proceed to Section 8 on the next page.

SECTION 8 – LICENSED PREMISE

In the space below, draw the area you wish to sell or deliver CMB. Include entrances, exits and storage areas. Do not include areas you do not wish to license. If you wish to attach a drawing, check the box: 8 1/2" by 11" drawing attached.



I declare under penalty of perjury under the laws of the State of Kansas that the foregoing is true and correct and that I am authorized by the corporation to complete this application. (K.S.A. 53-601)

SIGNATURE *[Signature]*

DATE 4-5-21

FOR CITY/COUNTY OFFICE USE ONLY:

- License Fee Received Amount \$ _____ Date _____
(\$25 - \$50 for Off-Premise license or \$25-200 On-Premise license)
- \$25 CMB Stamp Fee Received Date _____
- Background Investigation Completed Date _____ Qualified Disqualified
- Verified applicant has registered with the TTB as an Alcohol Dealer
- New License Approved Valid From Date _____ to _____ By: _____
- License Renewed Valid From Date _____ to _____ By: _____
- Special Event Permit Approved Valid From Date _____ to _____ By: _____

A PHOTOCOPY OF THE COMPLETED FORM, TOGETHER WITH THE STAMP FEE REQUIRED BY K.S.A. 41-2702(e), MUST BE SUBMITTED WITH YOUR MONTHLY REPORT (ABC-307) TO THE ALCOHOLIC BEVERAGE CONTROL, 109 SW 9TH ST, 5TH FLOOR, PO BOX 3506, TOPEKA, KS 66601.

* Applicant's spouse is not required to meet citizenship, residency or age requirements. If renewal application, applicant's spouse is not required to meet the no criminal history requirement. K.S.A. 41-2703(b)(9)





AGENDA ITEM

**AGENDA
ITEM#07A**

AGENDA DATE Tuesday, April 27, 2021

PRESENTED BY Karla Nichols
Director. Reno County Health Department

AGENDA TOPIC Approval of updated Advisory Board Guidelines for the Reno County Health Department.

SUMMARY & BACKGROUND OF TOPIC

The Reno County Health Department Advisory Board is not a statutory requirement. It was created at the discretion of the Board of County Commissioners in consultation with and likely at the request of the Director of the Health Department in 1982. In addition, there are certain grants awarded to the Health Department which contractually require a health department advisory board for purposes set out in the grant documents. Health Department Advisory Board Guidelines have been reviewed and are being submitted to Reno County Commission for approval. Mark Mains, current health department Advisory Board Chairman has signed the updated guidelines.

ALL OPTIONS

Reject updates to Advisory Board Guidelines
Accept updates to Advisory Board Guidelines
Disband or reorganize Advisory Board

RECOMMENDATION/REQUEST

Approval of the updated Reno County Health Department Guidelines

POLICY / FISCAL IMPACT

Although the advisory board is not state mandated, many of the grant and foundational funding either requires (Title X Family Planning) or looks highly favorably upon the development and use of a local health department advisory board (CHA/CHIP, PHAB, Emergency Preparedness, Health Education and Promotion.)

**RENO COUNTY HEALTH DEPARTMENT
ADVISORY BOARD GUIDELINES**

PURPOSE: The Reno County Health Department Advisory Board shall advise the Director of the Reno County Health Department on health issues, evaluate the department's progress and serve as a liaison between the department and the community. The responsibilities of the Advisory Board shall be:

1. Provide advice and recommendations on policy proposals presented by the Director of the Health Department.
2. Evaluate programs, services, adequacy of facilities, and staffing when requested by the Director of the Health Department.
3. Create public understanding and support.
4. Provide advice, counsel, and recommendations regarding public health needs.

SECTION NO. 1: Term of Office

The full term of office will be three (3) years. Reappointment may be made for a second consecutive full term. Hutchinson Regional Medical Center, Kansas Department for Children and Families, and PrairieStar Health Center, each of which, shall have permanent representation on the Advisory Board.

SECTION NO. 2: Number and Composition of the Board

The Reno County Health Department Advisory Board should include a consumer of public health services, representatives of the urban and rural areas of Reno County, from the Medical, Education, and Department for Children and Families. The Board will consist of at least 11 appointed members plus any ex-officio members appointed by the County Commissioners.

SECTION NO. 3: Meetings

The Advisory Board shall meet at least once every other month. Meetings may be planned on a more frequent basis when recommended by the Director or the Advisory Board Chairman. Notice of each meeting shall be given in writing to all members at least five (5) days prior to the meeting date including starting time, place and agenda for the next meeting. Board members are expected to attend all regular scheduled meetings. Members are to notify the Director of the Health Department or the Chairman of the Advisory Board if unable to attend. A majority of appointed members shall be considered a quorum. Reno County Health Department shall provide secretarial services including written minutes and attendance at meetings for the Advisory Board.

The Advisory Board will review the status of any member failing to attend three (3) successive meetings. Recommendations regarding retaining member, if any, shall be made by the Advisory Board to the Board of County Commissioners for consideration. The Board of County Commissioners may terminate the appointment of a member at any time for any reason it deems appropriate.

SECTION NO. 4: Vacancies

Vacancies occurring on the Board shall be filled by nomination of the Advisory Board with appointment by the Board of County Commissioners.

SECTION NO. 5: Election of Officers

Officers of the Advisory Board shall be the Chairman and Vice-Chairman. Term of office shall be for one year. Members may hold office for two consecutive terms. The Board shall elect officers for the next year at the December meeting. A vacancy in office may be filled by the Board for the entire unexpired portion of the term.

SECTION NO. 6: Chairman

The Chairman shall preside at all meetings and shall make reports to the members as needed. The Chairman will work closely with the Director of the Health Department.

SECTION NO. 7: Vice-Chairman

In the absence or disability of the Chairman, the Vice-Chairman shall exercise all the Chairman's responsibilities.

SECTION NO. 8: Amendments to Advisory Board Guidelines

Amendments to these guidelines may be recommended to the Board of County Commissioners by an affirmative vote of six (6) members of the Advisory Board provided each proposed amendment has been submitted to the members of the Advisory Board in writing at least seven (7) days prior to meeting at which action is to be taken. Amendments to these guidelines are subject to adoption by the Board of County Commissioners.

Reno County Health Department Advisory Board recommends adoption of the above listed guidelines this 21
day of January, 2021.



Chairman of the Advisory Board

ADOPTED this _____ day of _____, 20____, by the Board of County Commissioners of Reno County,
Kansas.

Chairman, Reno County Board of Commissioners

ATTEST:

Reno County Clerk



RENO COUNTY HEALTH DEPARTMENT ADVISORY BOARD GUIDELINES

PURPOSE:

The Advisory Board will advise the Health Department and Home Health Agency on health issues, evaluate the department's progress and serve as a liaison between the department and the community. The responsibilities of the Advisory Board shall be to:

1. Provide advice and recommendations on policy proposals presented by the Director of the Health Department.
2. Evaluate programs, services, adequacy of facilities, and staffing when requested by the Director of the Health Department.
3. Create public understanding and support.
4. Provide advice, counsel, and recommendations regarding public health needs.

SECTION I - TERM OF OFFICE:

The full term of office will be three (3) years. Reappointment may be made for a second consecutive full term. Hutchinson Regional Medical Center, Kansas Department for Children and Families, PrairieStar Health Center, and Red Cross, each of which, shall have permanent representation on the Advisory Board.

SECTION II - NUMBER AND COMPOSITION OF THE BOARD:

The Reno County Health Department Advisory Board shall include a consumer of public health services, representatives of the urban and rural areas of Reno County, from the Medical, Education, and Department for Children and Families. The Board will consist of at least 11 appointed members plus any ex-officio members appointed by the County Commissioners.

SECTION III - REGULAR MEETINGS

The Advisory Board shall meet at least once every other month. Meetings may be planned on a more frequent basis when recommended by the Director or the Advisory Board Chairman. Notice of each meeting shall be given in writing to all members at least five (5) days prior to the meeting date including starting time, place and agenda for the next meeting. Board members are expected to attend all regular scheduled meetings. Members are to notify the Director of the Health Department or the Chairman of the Advisory Board if unable to attend. A majority of appointed members shall be considered a quorum. Reno County Health Department shall provide secretarial services including written minutes and attendance at meetings for the Advisory Board.

The Advisory Board will review the status of any member failing to attend three (3) successive meetings. Recommendations regarding retaining member, if any, shall be made by the Advisory Board to the Board of County Commissioners for consideration. The Board of County Commissioners may terminate the appointment of a member at any time for any reason it deems appropriate.

SECTION IV - VACANCIES

Vacancies occurring on the Board shall be filled by nomination of the Advisory Board with appointment by the Board of County Commissioners.

SECTION V - ELECTION OF OFFICERS

Officers of the Advisory Board shall be the Chairman and Vice-Chairman. Term of office shall be for one year. Members may hold office for consecutive terms. The Board shall elect officers for the next year at the December meeting. A vacancy in office may be filled by the Board for the entire unexpired portion of the term.

SECTION VI - CHAIRMAN

The Chairman shall preside at all meetings and shall make reports to the members as needed. The Chairman will work closely with the Director of the Health Department.

SECTION VII - VICE-CHAIRMAN

In the absence or disability of the Chairman, the Vice-Chairman shall exercise all the Chairman's functions.

SECTION VIII - AMENDMENTS TO ADVISORY BOARD GUIDELINES:

Amendments to these guidelines may be recommended to the Board of County Commissioners by an affirmative vote of six (6) members of the Advisory Board provided each proposed amendment has been submitted to the members of the Advisory Board in writing at least seven (7) days prior to meeting at which action is to be taken. Amendments to these guidelines are subject to adoption by the Board of County Commissioners.

Reno County Health Department Advisory Board recommends adoption of the above listed guidelines this 19th day of July, 2012.

Alona Broomfield
Chairman of the Advisory Board

Adopted this 18th day of September, 2012.

James D. Hill
Chairman, Reno County Board of Commissioners



AGENDA ITEM

AGENDA DATE 4/27/2021

PRESENTED BY Jessica Susee, Interim Juvenile Intake & Assessment Supervisor

AGENDA TOPIC Approval of the SFY22 Kansas Department of Corrections Juvenile Services Comprehensive Plan Grant for Graduated Sanctions & Prevention Programs

SUMMARY & BACKGROUND OF TOPIC

The Kansas Department of Corrections Juvenile Services Comprehensive Grant funds the required juvenile Graduated Sanctions programs and Prevention programs for youth and families. The grant request is for \$654,935.02, and the grant period runs July 1, 2021 to June 30, 2022.

ALL OPTIONS Approve or deny the grant request

RECOMMENDATION/REQUEST

Approve the SFY22 Kansas Department of Corrections Juvenile Services Comprehensive Plan Grant for Graduated Sanctions & Prevention Programs

POLICY / FISCAL IMPACT

Approval of the grant request will allow continued State funding of the required juvenile Graduated Sanctions programs and local prevention programs. This will benefit the youth and families of Reno County without causing any policy or fiscal impacts to the County.

FY22 KANSAS DEPARTMENT OF CORRECTIONS- JUVENILE SERVICES

COMPREHENSIVE PLAN GRANTS

The 27th Judicial District was allocated a total of \$654,935.02 for the SFY2022 Comprehensive Plan Grants. The Comprehensive Plan Grants are to fund the core programs (Graduated Sanctions) and prevention programs. This 'planning allocation' is divided as \$616,882.45 for Graduated Sanctions and \$38,052.57 for prevention.

Please note that this planning allocation for SFY22 is based upon the Governor's budget request to the Kansas Legislature. The final allocation cannot be determined until the close of the 2021 legislative session. Adjustments to the planning amount may be necessary.

Graduated Sanctions

(Total for Graduated Sanctions is \$616,82.45)

Graduated Sanctions programs are funded through block grants to provide a continuum of structured community based program options. Juvenile offenders access these programs as result of a formal involvement with law enforcement and the juvenile court. Each Judicial District is required to provide the following programs:

•**Juvenile Intake and Assessment - \$298,895.75**

Juvenile Intake and Assessment operates on a twenty-four hour a day, seven-day week basis to assist law enforcement by allowing them to return to patrol while intake staff assess the youth's needs. This assessment helps determine what community based services may be appropriate for the youth and family, as well as to determine if the youth can be returned home or if out of home placement is appropriate, pending a subsequent court hearing.

Community Supervision Agencies operate in all 31 Judicial Districts throughout Kansas providing Juvenile Intensive Supervision Probation or Case Management for youth and their families after the youth has been adjudicated a juvenile offender and sentenced to one of these programs by the District Court.

•**Juvenile Intensive Supervision Probation - \$253,912.34**

Juvenile Intensive Supervision Probation (JISP) serves youth sentenced by the court to a term of probation. Services provided include: assessing the youth's risk and needs, developing a supervision plan to address those needs, engaging the youth and family, assisting the youth and family to access community based services, monitoring the youth's adherence to court ordered probation conditions, and provides updates to the court concerning the youth's supervision

•**Case Management of juvenile offenders living in communities - \$63,574.36**

Case Management (CM) serves youth directly committed by the court to the juvenile correctional facility. The expectation is for these youth to return home to their families upon release. For youth who can't return home, Department of Corrections, CM works to find appropriate

residential options. Services provided include: assess the risk/needs of the youth and the family circumstances, develop a supervision plan with the youth and family, and connect the youth and family to resources in the community to assist in their success.

- **Immediate Intervention Program - \$500**

Court Services provide Immediate Intervention Program (diversion) for youth referred for IIP services by the Assistant District Attorney.

Prevention

(Total for Prevention programs is \$38,052.57)

The prevention programs funded through block grant funds are expected to reflect research based effectiveness and demonstrate how the program will address the communities identified risk factors as well as community protective factors that will help reduce juvenile crime.

Communities are encouraged to create partnerships with other agencies that have a key interest in prevention focused services (schools, regional prevention centers, community mentoring programs) in order to maximize both funding and program capabilities.

- **Rise Up Reno—School Based Mentoring - \$38,052.57**

Rise Up Reno School Based Mentoring program is a research based mentoring program that is matching trained and thoroughly screened adults and high school students with youth in grades K-12. This mentoring program follows the guidelines set by Mentor Kansas and MENTOR – The National Mentoring Partnership. This School Based Mentoring program provides role models and consistent adult support that students need to be successful in school. Mentors help increase protective factors such as connectivity to school, higher GPA, and better communications skills. Mentors reduce risk factors like drug use, truancy issues, and alcohol use for the youth served. Surveys indicate student improvement in academic performance and social interactions as well as improved classroom behaviors.

Effective mentoring relationships will be established within schools to serve the students of Reno County. Rise Up Reno School Based Mentoring connects students ages 5-18 with responsible, caring adult or high school volunteers in schools. As positive role models, volunteers enhance the student's ability to succeed by providing academic coaching, social skills, career guidance, assistance with projects, or by sharing a special interest.

- Read-With-Me volunteers serve seven Reno County elementary schools in structured reading tutoring programs. Students' academic achievement will improve, their social skills will improve, and their attachment to school and community will be increased.
- The Rise Up Reno Service Learning program at Hutchinson High School provides over eighty high school volunteers who serve as mentors to Hutchinson Elementary School students every day during each trimester. HHS Service Learning students also benefit from the experience and can earn a varsity letter for their part in mentoring through Rise Up Reno mentoring. Hutchinson High School is the only school in the state to offer this type of recognition for volunteerism.

- At the core of Rise Up Reno mentoring services, there are many one-to-one mentoring matches. Volunteers meet a minimum of 30 minutes a week to have lunch or breakfast, work on math, reading, or social skills with a student or just go for a visit to listen and provide a positive mentoring experience.
- Rise Up Reno mentoring program also tries to accommodate the needs of the students, volunteers, and teachers as what best fits them. We have volunteers that serve full classrooms of students, working with all the students on individual needs as well as group needs as needed by the teacher. Rise Up Reno also trains and carefully screens Watch D.O.G.S. (Dads of Great Students) who volunteer in the schools with the only expectation of spending one full day at the school within the year. A majority of the Watch D.O.G.S. spend many hours in the school throughout the school year.
- All of the Rise Up Reno school based mentoring programs follow guidelines set by Mentor Kansas and MENTOR – The National Mentoring Partnership.

27th Judicial District Core Programs FY2022 Budget

Total SFY22 Allocation \$613,021.00

Fund - 035

Program Name: Juvenile Intensive Supervision

Allowable Expenses		
A. Personnel		\$ 236,111.70
B. Travel/Subsistence		\$ 550.00
C. Equipment		\$ 1,200.00
D. Supplies		\$ 835.00
E. Contractual/Pro		\$ 907.00
F. Training/Education		\$ 240.00
G. Rental Cost		\$ 12,704.64
H. Communications		\$ 1,020.00
I. Contracts/Client Services		\$ 344.00
J. Total Grant Amount		\$ 253,912.34

Fund - 063

Program Name: Juvenile Intake & Assessment

Allowable Expenses		
A. Personnel		\$ 280,345.75
B. Travel/Subsistence		\$ 1,100.00
C. Equipment		\$ 1,100.00
D. Supplies		\$ 1,050.00
E. Contractual/Pro		\$ 2,400.00
F. Training/Education		\$ 900.00
G. Rental Cost		\$ 12,000.00
H. Communications		\$ -
I. Contracts/Client Services		\$ -
J. Total Grant Amount		\$ 298,895.75

Fund - 039

Program Name: Case Management

Allowable Expenses		
A. Personnel		\$ 59,027.93
B. Travel/Subsistence		\$ 215.00
C. Equipment		\$ 280.27
D. Supplies		\$ 210.00
E. Contractual/Pro		\$ 249.00
F. Training/Education		\$ 60.00
G. Rental Cost		\$ 3,176.16
H. Communications		\$ 270.00
I. Contracts/Client Services		\$ 86.00
J. Total Grant Amount		\$ 63,574.36

Program Name: Immediate Intervention Program

Allowable Expenses		
A. Program Services		\$ 500.00

Requested Amounts

Juvenile Intensive Supervision	\$ 253,912.34
Case Management	\$ 63,574.36
Juvenile Intake & Assessment	\$ 298,895.75
Immediate Intervention Program	\$ 500.00
Total	\$ 616,882.45

Note: The \$3861.45 difference in allocations and expenses will be recovered from prevention.

27th Judicial Prevention Program FY2022 Budget

Total SFY22 Allocation \$ 41,914.02

Fund - 037

Program Name: Rise Up Reno School Based Mentoring

Allowable Expenses		
A. Personnel		\$ 30,835.96
B. Travel/Subsistence		\$ 600.00
C. Equipment		\$ -
D. Supplies		\$ 600.00
E. Contractual/Pro		\$ -
F. Training/Education		\$ 1,100.00
G. Rental Cost		\$ -
H. Communications		\$ 300.00
I. Contracts/Client Services		\$ 4,616.61
J. Total Grant Amount		\$ 38,052.57

Note: \$3,861.45 difference between allocation and budget will be absorbed by Graduated Sanctions programs.



AGENDA ITEM

**AGENDA
ITEM #**

AGENDA DATE Tuesday, April 27

PRESENTED BY Laurie Moody, Communications Specialist

AGENDA TOPIC Communications Update

SUMMARY & BACKGROUND OF TOPIC

Laurie Moody will give an update on what has been accomplished from the 2021 Communications plan thus far, as well as current major projects.

ALL OPTIONS

RECOMMENDATION/REQUEST

- NA

POLICY / FISCAL IMPACT



COMMUNICATIONS REPORT
RENO COUNTY BOARD OF COMMISSIONERS
TUESDAY, APRIL 27, 2021



Communications Report

Laurie Moody, *Communications Specialist*

2021 Communications Plan Update:

Communications Objectives

- Improve perception of Reno County
- Increase knowledge of Reno County Departments and services
- Increase audience and reach

Main Initiatives

1. Health Department COVID-19 and Wellness Communication
2. Website Redesign
3. Departmental Spotlights

1. Health Department Communication

COVID-19 Communication

- Vaccination phase change and registration information campaign ran Feb. through April
 - 4 electronic billboards around Hutchinson, *English and Spanish*
 - Sunday Hutchinson News Ad (plus digital ad)
 - Weekly Rural Messenger + 1 email blast to subscribers
 - Radio Spots on Eagle Radio and Ad Astra (plus digital banner)
 - Social Media Posts- Reno County & Emergency Management Facebook + Twitter
 - Flyers- General vaccine information and site specific, *English and Spanish*
 - Press Releases- *English and Spanish*
 - Website updates- news flash, new vaccine info page & resources
 - Videos and photos from vaccination events including vaccine walkthrough, weekly updates
 - Going forward- Looking at more ways to reach underserved populations
- Transitioning to prevention education and community wellness

2. Website Redesign

- **Beginning Week of May 3rd-** improve accessibility and functionality
 - Departments are currently analyzing their pages and updating content

3. Monthly Department Spotlights

- **January-** Spotlight on Sheriff Campbell, Sergeant Carder, Shop with the Sheriff, and Overview of Sheriff's Office
- **February-** Spotlight on all three County Commissioners, Overview of BOCC
- **March-** Started HR, put on hold until new Director hired
- **April-** Spotlight on Adam Weishaar, Todd Strain, and Overview of Emergency Management

Increase audience and reach

Social Media Audiences (followers, subscribers) Goals

• Facebook RN	Jan. 1: 2,224	Current: 2,512	Target: 2,500
• Facebook EMA	Jan 1: 10,462	Current: 10,632	Target: 11,000
• Twitter	Jan 1: 758	Current: 767	Target: 800
• LinkedIn	Jan 1: 8	Current: 15	Target: 80
• YouTube	Jan 1: 124	Current: 166	Target: 150



COMMUNITY CORRECTIONS

AGENDA ITEM #

115 West 1st
Hutchinson, Ks. 67501
Phone 620-665-7042
Fax 620-662-8613

March 23, 2021
Reno County Commission
2022 Alcohol Tax Fund application

RECEIVED

MAR 29 2021

RENO COUNTY
BOARD OF COMMISSIONERS

Dear Reno County Commissioners,

Reno County Drug Court requests alcohol tax funding in the amount of \$10,000. The Reno County Drug Court is reserved for drug addicted felony offenders who are at the highest risk of reoffending. The program offers the maximum level of supervision for offenders who are on supervision with Community Corrections. According to Reno County criminal justice authorities, at least 80% of crimes are a direct result of drug use. The high crime rate continues to be a focus in Reno County, and Reno County Drug Court supports these efforts to reduce crime.

The goal of Reno County Drug Court is to increase public safety by reducing recidivism through the collaboration of justice and social service agencies. Each participant must attend substance abuse treatment. According to research findings, between 40% and 80% of people drop out of substance abuse treatment in fewer than 3 months, and 80% to 90% drop out in fewer than 12 months. The minimum amount of time to complete the drug court program is 12 months. In addition, the participant may also be required to participate in GED classes, employment skills classes, mental health therapy, domestic violence education, Social Rehabilitation Services, and other services as needed to support their newfound sobriety and pro-social lifestyle. Accountability for the attendance and participation in these services are reinforced by court appearances every other week, random drug screenings, and frequent home visits. The participant may receive an incentive for doing well in the program, or a sanction for not following the program rules.

The Reno County Drug Court collaborates with several community agencies in the reduction of drug use to include: Communities that Care, Horizon's Mental Health Center, Social Rehabilitation Services to include the Department of Children and Families and Vocational Rehabilitation services, Interfaith Housing, the Reno County Health department, Kansas Works, Mirror, the Learning Center, the Hutchinson Police Department, the Reno County District Attorney's office, Reno County District Court, the Hutchinson Community Foundation, and many other local agencies.

Reno County Drug Court is requesting \$4,000 in funding for recovery assistance. There are many barriers to successful recovery. People often don't have transportation to appointments or treatment, they lack needed IDs and documentation to obtain employment. In addition, participants often have a co-occurring mental health condition that has been left untreated. The Reno County Drug Court spends a considerable amount on mental health medications, RCAT tickets, State IDs, GED assistance, uninsured copays for mental health appointments, and other items needed for the participant's successful transition from a criminal lifestyle to that of a pro-social community member.



COMMUNITY CORRECTIONS

115 West 1st
Hutchinson, Ks. 67501
Phone 620-665-7042
Fax 620-662-8613

An integral part of participant success is safe, stable, drug free housing. Without a safe place to stay, the participant cannot begin to focus on all the demands of treatment that drug court requires. Drug Court helps participants out of treatment or jail with a first week's rent and deposit at Oxford House. Each year the demands for stable and safe housing increase. The program spends approximately \$10,000 on Oxford House rent a year. Because it is such a demand, each participant is given a limit of \$1,000 that can be used during their time in the program. Because County Alcohol Tax funds are limited, the program has requests for funding to multiple agencies for Oxford House funds in addition to the county request. **Reno County Drug Court requests \$6,000 in county funds to help participants with Oxford House rent.**

Thank you for your consideration of this request.

Sincerely,

Libertee D. Thompson
ISO II | Reno County Drug Court Coordinator
libertee.thompson@renogov.org 620-259-8414



COMMUNITY CORRECTIONS

115 West 1st
Hutchinson, Ks 67501
Phone 620-665-7042
Fax 620-662-8613

Reno County Drug Court

REVENUES

Funding Sources	Actuals 2017	2018	2019	2020	Budgeted 2021	Anticipated 2022
City Funds (Special Alcohol Funds)	\$17,600.00	\$22,500.00	\$23,500.00	\$22,500.00	\$23,500.00	\$23,500.00
City Funds (General Fund or Other)	\$0.00	\$0.00	\$0.00	\$0.00	0.00	0.00
County Funds	\$9,324.00	\$9,555.00	\$7,500.00	\$11,218.00	\$10,000.00	\$10,000.00
State Funds	\$0.00	\$9,251.00	\$193,627.00	\$192,357.00	\$191,600.00	\$194,750.00
Federal Funds	\$232,251.00	\$232,248.00	\$0.00	\$0.00	\$0.00	\$0.00
Private Donations	\$0.00	\$0.00	\$300.00	\$350.00	\$400.00	\$1,000.00
Hutch Foundation	\$5,000.00	\$8,359.00	\$5,600.00	\$4,000.00	\$5,500.00	\$8,000.00
Participant fees	\$875.00	\$730.00	\$150.00	\$372.90	\$500.00	\$500.00
TOTAL	\$265,050.00	\$282,643.00	\$230,677.00	\$230,425.00	\$231,500.00	\$237,750.00



COMMUNITY CORRECTIONS

115 West 1st
Hutchinson, Ks. 67501
Phone 620-665-7042
Fax 620-662-8613

Reno County Drug Court

EXPENDITURES

Category	Actuals				Budgeted 2020	Anticipated 2022
	2017	2018	2019	2020		
Personnel Costs	\$140,258.00	\$141,582.00	\$141,662.00	\$141,742.00	\$141,822.00	\$142,500.00
Materials & Supplies	\$15,167.00	\$14,000.00	\$14,000.00	\$14,464.00	\$14,000.00	\$14,000.00
Contracted labor/services	\$101,299.00	\$103,311.00	\$69,309.00	\$69,809.00	\$69,828.00	\$69,000.00
* Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
travel	\$16,077.00	\$17,510.00	\$4,616.00	0	\$1500.00	\$5000.00
conference fees, membership fees	\$6,795.00	\$7,000.00	\$1,090.00	\$4,410.00	\$4350.00	\$7250.00
TOTAL	\$279,596.00	\$282,643.00	\$230,677.00	\$230,425.00	\$231,500.00	\$237,750.00



Reno County Conservation District

18 East 7th
South Hutchinson, Kansas 67505
Phone 620-669-8161

April 9, 2021

Reno County Commission
206 West First
Hutchinson, KS 67501

RECEIVED

APR 09 2021

RENO COUNTY
BOARD OF COMMISSIONERS

Dear Commissioners Friesen, Hirst, and Sellers,

The Reno County Conservation District is requesting \$47,500 from the General Fund for FY 2022. We understand that Reno County has many requests for funding and we take seriously our role as a key resource for conservation in our community. Even more, the Reno County Conservation District makes every effort to leverage our partnerships and state and local funds to deliver our services in a fiscally conservative manner.

2021 marks our 75th year serving Reno County. Over these years, the Reno County Conservation District has shepherded community projects like the Bicycle Recycling Program and Hunters for the Hungry, helped countless Reno County landowners implement conservation practices and educated thousands of children on the importance of conservation and the value of our natural resources. Looking forward, we want to continue to serve both rural and urban residents of Reno County with issues affecting the conservation of our natural resources, ultimately preserving and improving our environment and the community.

One of the primary ways in which the Reno County Conservation District serves the community is through the delivery of Cost Share programs. We are responsible for the administration of the State Division of Conservation Cost Share Programs: Water Resources and Non-Point Source in Reno County. The State Cost Share allocation for Reno County in 2021 was \$39,934. This funding goes directly to Reno County landowners to implement conservation practices that will address natural resource concerns. Over and above our fundamental purpose to improve soil and water quality, the end result may be improved farming profitability or these projects may resolve a public health concern, like septic waste entering public water supplies. Even considering our modest cost share rate, state cost share funds helped leverage land improvements totaling some \$102K this fiscal year. Additionally, through the Cheney Lake Water Quality Project, a project which the District administers, we have even more Cost Share programs available. In 2020, projects exceeding \$123,000 were completed in Reno County through the CLWQP. Too, I would be remiss to omit the importance of the Reno County Conservation District's partnership with the USDA's Natural Resources Conservation Service. The District supports NRCS in the administration of EQIP, CRP, and CSP programs, which brought in an additional \$1,146,193 in program payments last year. All of these programs not only mean actual conservation practices on the ground, but also a real source of revenue in Reno County. The value of this cost share alone totals over

\$1.3 million dollars, plus the majority of these conservation projects are completed by local contractors. Truly a win-win for Reno County.

Another vital service the Reno County Conservation District provides the community is conservation education. While the COVID-19 pandemic impacted how we deliver outreach, we have still been able to host outdoor events and have flexed our zoom skills over the past year. We anticipate 2021 will continue to open up and by 2022 we may be back to normal for engagement. We plan to continue with youth education efforts like the Reno County Water Festival, Farm2U and Ag & Conservation Days. For adults, we do much of our outreach in the field, demonstrating regenerative ag practices and providing a forum for producers to learn from each other's wins. These educational efforts help encourage innovation, improve stewardship and, importantly, increase prosperity in our local economy.

To round out our commitment, the Reno County Conservation District fills a vital need by renting out equipment that is otherwise unavailable in Reno County. Much of this effort supports the Conservation Reserve Program. We maintain 5 Grass Drills and 1 No-Till Drill to support Reno County landowners in their soil stewardship efforts. We stock a variety of conservation related products such as grass seed, marking flags, and cable wire for electric fence, items that may not be available through other sources in the county. And, coming soon, the Cheney Lake Watershed is slated to receive a crop roller in the next few weeks. This will be a welcome addition for soil health initiatives in Reno County.

In an effort to clarify our funding request, I will briefly outline how our proposed budget is structured (Annual Budget att.). Our total proposed operational budget for FY 2022 is \$191,450. As with most small organizations, the bulk of overhead is personnel and we are no exception. Our personnel expense for 2022 is slated to be \$139,000. This covers the salary and benefits for the District Manager and the Agricultural Easement Specialist. Proposed Travel, Equipment and Building, Information and Education and Administrative expense categories for FY 2022 totals \$18,700. The Equipment and Building Maintenance category will cover utilities, mowing and minimal maintenance at our storage shed, where we store seed and equipment. The Information and Education category covers our many outreach events as well as board development. The budget category, Other Administrative Expenses, is essentially where overhead expenses show up, ie liability insurance, dues and membership fees and our annual audit expense. The last category, WRAPS Personnel, covers the pass through expenses which are reimbursed by the Cheney Lake Water Quality Project. As this is the same Budget Form that we must provide to the State of Kansas, we must include the Cheney Lake Water Quality Project pass thru expenses in our total operational budget. Upon review of our Budget spreadsheet, you will see that our receipts are not complex. We have proposed a \$47,500 allocation from Reno County, which will serve as the bulk of our budget. The State of Kansas may also provide matching funds up to \$25,000 per district. Considering the funding trend over the past several years, we anticipate our state allocation will be \$22,000 for FY2022. Our other basic operational expenses are covered by a long-standing agreement with USDA's Natural Resources Conservation Service. We maintain a memorandum of agreement that states that District employees, in addition to district duties and responsibilities, shall provide clerical and/or technical support, as well as certain equipment to NRCS in order to administer state and/or federal

programs. In return, NRCS agrees to provide technical guidance as well as office space and equipment and maintenance of that equipment.

The Reno County Conservation District appreciates your continued support. Board Supervisors and District Staff are committed to being a partner of choice for conservation in Reno County.

Please don't hesitate to contact me if you have any questions regarding the budget or any of our conservation programs. On behalf of myself and the Board of Supervisors, we look forward to discussing our organization with you in the near future.

Best regards,



Chloe Wilson
District Manager
Reno County Conservation District
Ph: 620-888-2033
Em: chloe.wilson@ks.nacdnet.net

Enclosures

2022 Operations Fund Budget
2020 Annual Report
2020 Annual Budget

Reno County Conservation District Supervisors:

Melody McCurry, Chairperson
Chad Basinger, Vice-Chairperson
Kyle Geffert, Treasurer
Sam Sanders, Supervisor
Jerry Clasen, Supervisor

RENO County Conservation District

2022 Operations Fund Budget

	Preceding Year Actual 2020 Column 1	Current Year Estimated 2021 Column 2	Proposed Budget 2022 Column 3	Adopted Budget 2021 Column 4
Expenditure Classifications:				
Salaries & Wages (gross)	\$ 109,032.74	\$ 119,000.00	\$ 120,000.00	
Employee Benefits	\$ 13,993.18	\$ 18,000.00	\$ 19,000.00	
Travel Expenses	\$ 1,989.86	\$ 2,500.00	\$ 3,000.00	
Fixed Assets Purchases	\$ -	\$ -	\$ -	
Equipment & Building Maintenance	\$ 951.52	\$ 1,200.00	\$ 1,200.00	
Information & Education	\$ 3,507.27	\$ 7,500.00	\$ 7,500.00	
Other Administrative Expenses	\$ 6,690.61	\$ 7,000.00	\$ 7,000.00	
Miscellaneous	\$ -	\$ -	\$ -	
WRAPS Personnel Expense	\$ 33,258.53	\$ 33,500.00	\$ 33,750.00	
Total Expenditures	\$ 169,423.71	\$ 188,700.00	\$ 191,450.00	
Receipt Classifications:				
Cash on Hand, January 1*				
a. Checking Account	\$ 3,999.25	\$ 3,000.01	\$ 3,000.00	
b. Savings / Investment Account	\$ 1,939.33	\$ 56,308.55	\$ 56,000.00	
c. Petty Cash & Other Currency	\$ 35.00	\$ 35.00	\$ 35.00	
County Appropriation - General Fund	\$ 47,500.00	\$ 47,500.00	\$ 47,500.00	
County Appropriation - Special Levy	\$ -	\$ -	\$ -	
County Appropriation - Other Funds	\$ -	\$ -	\$ -	
State Appropriation (matching funds)**	\$ 22,180.21	\$ 22,000.00	\$ 22,000.00	
State Technical Assistance Funds	\$ 118,474.03	\$ 85,000.00	\$ 35,000.00	
Interest	\$ -	\$ -	\$ -	
Donations/ Grants	\$ -			
Miscellaneous	\$ 1,147.35	\$ 800.00	\$ 800.00	
WRAPS Personnel Reimbursement	\$ 33,492.10	\$ 33,500.00	\$ 33,750.00	
Transfer of Funds	\$ -	\$ -	\$ -	
Total Receipts	\$ 228,767.27	\$ 248,143.56	\$ 198,085.00	
Less Total Expenditures	\$ 169,423.71	\$ 188,700.00	\$ 191,450.00	
Cash on Hand, December 31	\$ 59,343.56	\$ 59,443.56	\$ 6,635.00	

* The sum of Cash On Hand, January 1 must equal Cash On Hand, December 31 of previous year.

** NOTE: As per K.S.A. 2-1907c, if state appropriations are insufficient to match county funds (not to exceed \$25,000 per district), distribution shall be prorated in proportion to eligible amount.

Please mail completed budget forms to the Division of Conservation (DOC) following district adoption of the final budget. If unable to do so by September 1, please contact DOC.

County Certification to District

It is hereby certified that the commissioners of Reno County, Kansas have approved and certified to the county clerk a budget that includes an allocation of \$47,500.00 from the county's general fund and/ or \$0 from the special mill levy, in accordance with the provisions of K.S.A. 2-1907b (Conservation District Law), and \$0 from other funds for a total of \$47,500.00 for the Reno County Conservation District for the calendar 2022.

Passed by the county governing body on the _____ day of _____, 2021.

County of RENO, State of Kansas

Signed: _____, Commission Chairperson

Attest: _____, County Clerk

District Certification to Division of Conservation

(complete after district adopts final budget)

In accordance with the provisions of K.S.A. 2-1907c (Conservation District Law); it is hereby certified that the commissioners of Reno County, Kansas, have approved a total allocation of \$ 47,500.00 for the Reno County Conservation District for calendar year 2022. Financial assistance, so provided, will not be used to support discrimination on the basis of race, color, sex, religion, national origin or ancestry.

Budget for 2022 was adopted by the conservation district board, the _____ day of _____, 2021.

Reno County Conservation District

Signed: _____, District Chairperson

Attest _____, District Secretary / Manager

Please mail completed budget forms with original signatures to the Division of Conservation (DOC) following district adoption of the final budget. If unable to do so by September 1, please contact DOC.

Reno County Conservation District 2020 Annual Report

Despite the challenges of 2020, many of the goals of our Annual Work Plan were met. We held a Legislative Breakfast for our local, state and federal representatives in early January. We helped coordinate the Reno County Water Festival for over 600 4th graders to learn about water availability and stewardship. Just before the pandemic put everything on lockdown, the Cheney Lake Watershed completed their series of Winter Workshops focusing on soil health and innovative grazing scenarios. Obviously large events have been sidelined, but there has been alternate opportunities for pop-up field days and online workshops.

While the USDA Service Center has been closed to the public since the Spring, we all continue to meet customers in the parking lot or in the field, as the need requires. The Conservation District has been busy late Fall and Winter providing support to FSA's CRP program by selling grass and forb seed and coordinating drill rentals. We also steward cost share programs funded through the State of Kansas. The Water Resources Cost Share program enabled us to fund 7 conservation projects, and the Non-Point Source Cost Share program helped us fund 7 conservation projects.

Board Supervisors have continued to represent local interests statewide and at national outreach opportunities. Jerry Clasen and Sam Sanders attended the NACD Convention in Las Vegas, Nevada. Jerry Clasen participated in Conservation Day at the Capitol in Topeka and has continued his tenure on the KACD Executive Board, currently serving as President.

2020 by the numbers

Conservation Dollars in Reno County

Federal	\$ 1,146,193
State	\$ 37,147
CLWQP	\$ 123,000
Total =	\$ 1,306,340

Conservation Education in Reno County

Youth Education Events = 2

Adult Education Events = 13



Practices Completed	Amount	
Alternate Watering Systems	3	ea
Brush Management	180	ac
Cover Crop	427	ac
Fence	9,268	ft
Critical Area Planting	8	ac
Grassed Waterway	5	ac
High Tunnel System	4,320	sq ft
Land Smoothing	2	ac
Nutrient Management	100	ac
Prescribed Grazing	3,671	ac
Pumping Plant	3	ea
Residue Management	166	ac
Terrace	5,206	ft
Watering Facility	3	ea

January 1, 2020 to December 31, 2020

	Operations: Fund Balance 1-1-20	\$	5,938.58
Income	Reno County	\$	47,500.00
	State of Kansas	\$	22,180.21
	DOC - Technical Assistance Grant	\$	118,474.03
	CLWQP Reimbursement	\$	33,492.10
	NACD Reimbursement	\$	980.48
	Miscellaneous	\$	166.87
		Total Receipts	\$
Expenses	Personnel, Taxes	\$	(156,284.45)
	Travel	\$	(1,989.86)
	Supplies	\$	(931.27)
	Information & Education	\$	(3,507.27)
	Other Admin Expenses	\$	(5,759.34)
	Building Maintenance	\$	(951.52)
		Total Expenses	\$
Operation Fund Balance on December 31, 2020		\$	59,308.56



**AGENDA
ITEM #**

Reno County Emergency Medical Service
at Hutchinson Regional Medical Center

RECEIVED

By shonda.arpin at 15:36:25, 4/9/2021

To: Mr. Randy Partington, County Administrator

From: Dave Johnston, Chief, Reno County Emergency Medical Services

Date: April 9, 2022

Subject: Emergency Medical Services Budget Request for Calendar Year 2022

The detailed proposed 2022 budget for Hutchinson Regional Medical Center (HRMC) to provide Emergency Medical Services (EMS) for Reno County is attached for review. The proposed budget outlines a request from Reno County to cover a projected operating deficit of **\$1,841,676**. The request is predicated on a trend of decreased gross revenues secondary to increased contractual adjustments and uninsured write-offs. Details on the projected revenues, expenditures, capital requests and peer comparisons are outlined below.

Revenues: Patient transports are directly linked to revenue charges which have returned to normal following the downturn from the Coronavirus pandemic. A conservative estimate of a 2% increase in transports translates to anticipated charges of **\$6,830,945**. Overall revenues are anticipated to be down despite the increase in transport volume due to a shift in contractual adjustments. Historically contractual adjustments or write-offs have been estimated at 61% of charges. Over the past 12 months billing services have noted a shift in contractual adjustments to 68%. The increase in contractual adjustments translates to an adjusted gross revenue of **\$2,185,902** which is a 7% decrease from the 2021 budget.

Revenues	
Charges (Transports)	\$ 6,830,945.10
Contractual Adjustments (68%)	\$ (4,645,042.67)
Adjusted gross revenue	\$ 2,185,902.43
Expenditures	
Operating expenses	\$ (3,602,578.67)
Capital Equipment	\$ (425,000.00)
Total operating expenses	\$ (4,027,578.67)
Total Operating Deficit	\$ (1,841,676.24)

Expenditures: Operational expenses are estimated to increase 2.36% to **\$3,602,579** due to an ongoing trend of increased call demand and the cost associated with those response. The overall increase of 2.36% does provide for nominal increases in supply costs such as oxygen and PPE. The most notable increase in operating expenses is associated with salaries. A 3% salary increase has been estimated to cover a potential cost of living or merit raise costs.

Capital Expenditures: A detailed capital budget is enclosed for a proposed total of **\$425,000**. Capital request include a new ambulance purchase and the remount of an existing ambulance. The 2022 ambulance replacements are part of a long-term fleet plan designed to modernize & decrease fleet maintenance costs. Additional capital budget items include the second payment for three (3) defibrillators and an anticipated lease payment for previous fleet purchases.

Peer Comparison: HRMC/Reno County EMS will continue to work diligently to assure revenue collections are maximized and expenditures are kept in check. A significant improvement in stabilizing the revenue cycle has been implemented to ensure consistent billing. Every effort will be made to provide quality service while minimizing the tax burden on Reno County. Outlined below is a comparison of liked-sized EMS agencies and the percent of tax support required to cover yearly operating expenditures. The requested tax support for the 2022 proposed budget is 46% of expenditures which is below comparable agencies.

Agency	2022 Proposed Budget Reno Co EMS	2021 Budget Butler Co EMS	2021 Budget Riley Co EMS
Call Vol	7250	5500	4823
FTE	36	43	30
Expenditures	\$3,602,579	\$3,507,392	\$3,647,670
Capital Equip	\$425,000		
Charges Collected	\$2,185,902	\$1,800,000	\$1,110,422
Tax Support	\$1,841,676	\$1,707,392	\$2,537,248
% Tax Support	46%	49%	70%
% User Fees	54%	51%	30%

HRMC is proud to be a partner with Reno County in providing Emergency Medical Services for our community. HRMC is committed to being a good steward of the resources provided by the citizens of the Reno County. The requested budget is conservative estimate of the resources need to provide quality services. Every effort will be made to minimize cost while still maintaining the quality of care expected by the community.

Respectfully



Dave Johnston, Chief, Reno County EMS

HUTCHINSON REGIONAL MEDICAL CENTER / RENO COUNTY EMS
BUDGET PROPOSAL - CALENDAR YEAR 2022
(updated 4/09/21)

	2022	2021	2022-2021	2020
	Budget	Budget	% Change	Actual
Revenue				
Charges	\$ 6,830,945.10	\$ 6,697,005.00	2.00%	\$ 6,306,743.00
Other income (Standbys)				35,982.62
COVID Relief Funds (CRF)				628,436.50
Total	6,830,945.10	6,697,005.00	2.00%	6,971,162.12
Deductions from Revenue				
Contractual Adjustments	4,041,187.12	3,793,122.00	6.54%	4,132,710.94
Uninsured Discount/Charity Care	603,855.55	492,962.00	22.50%	879,631.42
Total	4,645,042.67	4,286,084.00	8.37%	5,012,342.36
Adjusted gross revenue	2,185,902.43	2,410,921.00	-9.33%	1,958,819.76
Expenses				
Salaries	2,171,228.67	2,107,989.00	3.00%	2,026,914.56
Payroll Benefits	586,141.00	586,141.00	0.00%	511,221.69
Patient Billing, Accounting & Administration	176,000.00	176,000.00	0.00%	176,100.00
Maintenance, Utilities & Housekeeping	57,140.40	56,020.00	2.00%	55,179.96
Office Supplies	2,340.00	2,340.00	0.00%	0.00
Med/Surg Supplies	102,000.00	100,000.00	2.00%	108,655.80
Drugs	39,140.00	38,000.00	3.00%	20,473.03
Supplies-other	15,000.00	15,000.00	0.00%	64,814.98
Uniforms	12,000.00	12,000.00	0.00%	8,434.87
Oxygen	5,720.00	4,400.00	30.00%	5,402.60
Travel	10,000.00	10,000.00	0.00%	1,906.78
Minor Equipment	40,000.00	40,000.00	0.00%	14,064.02
Repairs	20,000.00	20,000.00	0.00%	4,763.06
Laundry	16,692.00	15,600.00	7.00%	16,279.05
Auto. Maint. & Fuel	144,900.00	126,000.00	15.00%	150,862.63
Telephone/Internet	9,570.00	17,400.00	-45.00%	3,408.51
Continuing Education, Subscriptions, Dues	5,691.60	5,580.00	2.00%	5,642.90
Insurance	37,100.00	35,000.00	6.00%	36,058.75
Workers Compensation	96,915.00	96,915.00	0.00%	89,589.62
Volunteer services	55,000.00	55,000.00	0.00%	16,522.46
Total operating expenses	3,602,578.67	3,519,385.00	2.36%	3,316,295.28
Net from operations	(1,416,676.24)	(1,108,464.00)	27.81%	(1,357,475.52)
Capital Equipment	425,000.00	417,300.00	1.85%	88,556.79
Total Projected Due From County	\$ (1,841,676.24)	\$ (1,525,764.00)	20.71%	\$ (1,446,032.31)

**HUTCHINSON REGIONAL MEDICAL CENTER / RENO COUNTY EMS
CAPITAL EQUIPMENT 2022**

	Major Capital	Minor Capital
New Ambulance (Replacement)	208,000.00	
Ambulance Remount	120,000.00	
Zoll Monitors Payment (#3 of 4)	25,000.00	
Ambulance Lease Payment (2021 New & Remount lease) (2 of 4)	72,000.00	
Computer Equipment:		
Ipads x 3 (replacement)		1,800.00
Desktops x 2 (replacement)		1,600.00
Batteries (Rechargable replacement for multiple systems)		5,000.00
IV Syringe Pumps x 2 (replacement)		5,800.00
Stryker Stair Chairs x 2 (replacment)		4,000.00
Video Laryngoscopes x 2 (replacement)		2,000.00
Laerdal Suction Unit		900.00
Splinting Equipment:		3,000.00
Equipment Bags		2,000.00
Stryker Maintainence Agreement payment		8,555.00
Contingency		5,345.00
Totals	\$ 425,000.00	\$ 40,000.00



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www.hutchchamber.com

April 13, 2021

Mr. Randy Partington
Reno County Administration
206 West First Avenue
Hutchinson, KS 67501



Dear Mr. Partington and members of the Reno County Board of Commissioners –

Thank you for the opportunity to submit this funding request for the 2022 fiscal year. The Hutchinson / Reno County Chamber of Commerce is grateful for Reno County’s longstanding partnership for our various economic development initiatives, specifically your annual funding allocation for two of our economic development programs – the Greater Hutch Economic Development Partnership, and the Market Hutch program, both aimed at serving to grow the local economy through new business growth, business retention and expansion, workforce development and community promotion to encourage commerce across Reno County.

In response to your information requested we submit the following:

1) List of Significant Revenue Sources:	FY 2021	FY2022
Greater Hutch		
City of Hutchinson	\$ 95,000	\$ 95,000
Reno County	\$ 36,000	\$ 36,000
Private Sector Pledges	\$ 210,000	\$ 300,000
Other	\$ 1,000	\$ 1,000
Market Hutch		
City of Hutchinson	\$ 95,000	\$ 95,000
Reno County	\$ 14,000	\$ 14,000
Other	\$ 5,000	

Our requested funding from Reno County for FY2022 is \$50,000, level funding from 2021 request. Matching funds for these programs currently come from local private sector contributions under the fundraising from the Hutch Rising efforts, as well as support from the City of Hutchinson and South Hutchinson. The new five year Reno Rising campaign is being launched in June 2021 with the goal of raising \$300,000 in private sector contributions for our economic development programs. Note: City of Hutchinson funding requests will also include allocation for DHRP (\$20,000) & Growth Inc budgets (\$20,000) which are not reflected in the above numbers but are included in the budget details attached. Reno County does not fund those two programs.

2) List of Specific Programs:

Oversight of funding is carried out by the boards of the Economic Development Advisory Council, of which Reno County has appointed representation. Oversight of the Market Hutch funding is determined by an appointed committee of Market Hutch members. Their detailed budget programs follow in the attached budget detail.

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3) Purpose of Program & Community Need:

Greater Hutch

The goals established for the Greater Hutch Economic Development Partnership, Hutch Rising investors, and the Economic Development Advisory Council are based on four primary areas of activity:

- 1) Business Retention and Expansion
- 2) Promotion and Business Recruitment
- 3) Workforce Development Programs
- 4) Expanded Community Capacity Building

Emphasis has continued on promotion of the real estate assets across the county through promotion of existing shovel ready sites and buildings through our website at GreaterHutch.com, at virtual trade shows and site selectors visits, and through our partnerships with Team Kansas, the Greater Wichita Partnership, Site Location Partnership, trade publication advertising. This has led to a significant increase in new prospect activity in the recruitment pipeline, and matchmaking of local companies who have continued to repurpose existing buildings for new business growth. Significant project announcements last year include job creation of 130 new jobs with a net new job creation of 341 jobs over the first 4 years of the Hutch Rising campaign toward the established goal of 400 jobs over 5 years.

As a result of new investment projects, Hutchinson/Reno County earned the ranking in the top 100 micropolitan cities in the country for project activity in Site Selection Magazine in March 2021. We were also ranked as the 11th most diversified county economy in the US by Ady Advantage.

We have launched new initiatives this year to address those workforce challenges, by not only continuing our internship program, industry visitation and job portal efforts, but by launching Signing Day and FAST Track apprenticeship programs in collaboration with the Hutchinson Career & Technical Education Academy and Hutchinson Community College to continue to assist in developing a pipeline of talent.

A portion of Greater Hutch funding is allocated to partner organizations to address community capacity building efforts and special projects across the county, including Hutch Rec Healthy Neighborhood Initiative \$20,000, shared funding for a workforce coordinator housed at the Boys & Girls Clubs of Hutchinson for \$10,000 and recently, partnership in rural broadband infrastructure through a grant of \$30,000 to Ideatek, and partnerships which promote entrepreneurship through the RCEEP.

Market Hutchinson:

Market Hutchinson operates under the direction of an appointed independent oversight committee that focuses efforts on advertising our unique assets that will encourage new out-of-county spending in our market, which translates into increasing the sales tax collections. It has been exciting to see that despite the challenges presented by COVID-19, retail sales tax capture has remained strong, and we have continued to focus efforts in 2021 on promotion of Reno County as a place to visit for a variety of shopping amenities.

We market Reno County through a statewide and regional multi-media approach including a strong focus on social media, radio, broadcast TV, digital display ad promotion online, pay per click campaigns to reach more leisure travelers, billboard advertising and some print media to reach an audience to attract new visitors to Reno County events, venues, and businesses.

Market Hutch funding also allows us to stretch local marketing dollars with businesses farther by offering a Cooperative Marketing program with participation by over 30 businesses across Reno County, allowing their dollars to have the scale

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of a larger media purchasing power, giving local businesses an economical way to promote themselves to the regional market, predominantly through broadcast TV media & billboard advertising.

All of these activities would not be possible without the collective funding from all funding partners including Reno County. We are thankful and grateful for that support which helps us do all of this and more. We continue to work daily on making Reno County a positive location for business growth, by promotion of our location, helping existing businesses through an annual business retention and expansion effort, promotion and attraction of new business, continued development of new workforce programs to prepare the workforce required for local business, and advocacy to create a positive business climate for economic growth.

The scope of our programs continuously adapt to the market conditions to address new challenges on behalf of all of our area businesses – for example partnering to create new efforts like Shop Local, Rally Reno and the Reno County Economic Recovery Task Force.

We believe economic development including all aspects of not only Greater Hutch programing, but those other aspects of entrepreneur development and quality of life investments in Startup Hutch and Hutch Rec, should also continue to be important investments in the whole ecosystem and we appreciate the investment made by the Reno County Board of Commissioners towards those efforts. Thank you for recognizing the important role you play by investing in programs that work every day to address our economic challenges and endeavor to grow Reno County's economy.

I look forward to the opportunity to meet with you to address questions and provide an update at your budget session later this month.

Sincerely,



Debra Teufel
President/CEO
Hutchinson/Reno County Chamber of Commerce

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Hutchinson/Reno County Chamber of Commerce

Greater Hutch 2022 Funding Request

	2020 Actual	2021 Budget	2022 Request
INCOME			
64191.0 City of Hutchinson	95,000.00	95,000.00	95,000.00
64192.0 Reno County	24,000.00	36,000.00	36,000.00
64800.0 Pledged Income	284,852.50	210,000.00	300,000.00
64900.0 Interest Income	1,066.53	1,000.00	1,000.00
Total Income	404,919.03	342,000.00	432,000.00
ADMINISTRATIVE - Payroll/Benefits			
ADMINISTRATIVE-Total	226,206.05	216,770.15	222,000.00
OPERATING EXPENSE			
66210.0 Overhead Allocation	34,316.76	35,751.34	36,000.00
66215.0 Data Subscr/GIS Zoom/CEDBR Data	7,135.75	6,300.00	6,500.00
66220.0 Mileage	3,153.29	3,200.00	3,200.00
66221.0 Business Meals	719.06	1,000.00	1,000.00
66230.0 Telecommunications	1,289.68	1,300.00	1,300.00
66231.0 Computer Support	255.57	500.00	500.00
66244.0 Metered Postage	225.80	500.00	500.00
66265.0 Office Supplies	447.01	500.00	500.00
66415.0 Bank/Credit Card Fee	234.45	300.00	300.00
66416.0 Website Maintenance	1,000.00	1,000.00	5,000.00
66418.0 Miscellaneous	-	1,000.00	
OPERATING EXPENSE - Total	48,777.37	51,351.34	54,800.00
PROGRAM BUDGET			
66421.1 Marketing - Site Location/SS/BFac.	23,403.36	10,000.00	30,000.00
66421.2 Team KS/Greater Wichita Partnership	15,474.70	20,000.00	30,000.00
66432.0 Comm. Rel/Real Estate Database	-	3,000.00	3,000.00
66441.0 Prof Dev - IEDC/EDI	3,497.81	3,000.00	5,000.00
66442.0 Memberships/Data Subscriptions	3,200.00	4,000.00	4,000.00
66453.1 BRE/Intern Hutch Events	-	1,200.00	1,200.00
66453.2 Corporate Headquarters Visitations	-	2,000.00	2,000.00
66453.3 Trade Show Promotion	2,117.06	10,000.00	10,000.00
66456.1 Comm. Growth - Broadband/Other	30,000.00	5,000.00	5,000.00
66457.1 Retail Recruitment - ICSC	6,575.58	2,000.00	2,000.00
66456.2 E-ship Event Promotion/Partnership	(45.56)	1,000.00	1,000.00
66486.1 Workforce-BGC Grant/Signing Day/FAST Track	303.61	20,000.00	30,000.00
PROGRAM BUDGET - Total	84,526.56	81,200.00	123,200.00
66490.1 Community Co-op Positions-H.Rec	15,000.00	20,000.00	20,000.00
66610.0 Amortization Expense	3,199.96	1,620.36	2,000.00
66500.0 Inv.Rel. -Ann.Mtg/Report/Speaker	2,095.57	5,000.00	5,000.00
66700.0 Marketing & Promotion	7,591.69	25,000.00	5,000.00
OTHER - Total	27,887.22	51,620.36	32,000.00
Total Expenses	387,397.20	400,941.85	432,000.00
Net Ordinary Income	17,521.83	(58,941.85)	-
66205.0 Donor Restrictions Released	(283,432.50)	(210,000.00)	
66207.0 Present Value Adjustment	4,433.00	10,158.00	
66209.0 Bad Debt Expense Recovered	(694.86)	7,350.00	
66071.0 Use of Reserves		58,941.85	
Net Income	(262,172.53)	(192,492.00)	-

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Hutchinson/Reno County Chamber of Commerce

Market Hutch 2022 Funding Request

		<u>2020 Actual</u>	<u>2021 Budget</u>	<u>2022 Request</u>
46530.0	City of Hutchinson	95,000.00	95,000.00	95,000.00
44540.0	Reno County	13,500.00	14,000.00	14,000.00
44901.0	Grant Money		5,000.00	
48040.0	Transferred Funds	7,250.00		
	Total Income	115,750.00	114,000.00	109,000.00
46230.0	Postage/Phone/Supplies	2.00		-
46715.1	Media Buys		1,000.00	1,000.00
46715.3	Billboards	298.65	1,000.00	1,500.00
46715.6	Facebook Boost		500.00	500.00
46715.7	Advertising	83,384.93	91,000.00	91,000.00
46725.2	Social Media	6,000.00		6,000.00
46725.3	Digital Media Creative		2,000.00	2,000.00
46725.7	Marketing -Co-op	3,199.64	5,500.00	6,000.00
46740.0	Shop Local signage		1,000.00	1,000.00
48010.0	Retail Market Recruitment	5,000.00		
	Total Expense	97,885.22	102,000.00	109,000.00
	Net Income	17,864.78	12,000.00	-

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Hutchinson/Reno County Chamber of Commerce

Growth Inc. 2022 Funding Request

		2020 Actual	2021 Budget	2022 Request
6100.01	City Income	20,000.00	20,000.00	20,000.00
	Total Income	20,000.00	20,000.00	20,000.00
8100.00	Contract-Land Development	5,285.00	10,000.00	10,000.00
8100.22	AIP II - Maint/Mowing		1,000.00	1,000.00
8100.35	HID - Taxes	440.96	500.00	500.00
8100.50	Business Park Development		72,000.00	35,000.00
8100.65	Mileage			
8100.70	Audit/Tax Return	375.00	375.00	375.00
8100.71	Legal Fees	40.00	5,000.00	5,000.00
8100.72	Insurance	2,000.00	2,000.00	2,000.00
300	Incentives		4,000.00	
		8,140.96	94,875.00	53,875.00
8110.0	Depreciation Expense	1,521.79	1,522.00	
	Total Expense	9,662.75	96,397.00	53,875.00
	Net Ordinary Income	10,337.25	(76,397.00)	(33,875.00)
6720	Use of Reserves		75,897.00	
6723	Gain on Sale			
6725.04	Interest Income	375.36	500.00	
8100.90	Miscellaneous Expense			
	Net Income	10,712.61	-	(33,875.00)

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Hutchinson/Reno County Chamber of Commerce

DHRP 2022 Funding Request

		<u>2020 Actual</u>	<u>2021 Budget</u>	<u>2022 Request</u>
47240	Program Service Fees	(150.00)		-
44820	City of Hutch Transferred Funds		12,000.00	20,000.00
	Total Income	(150.00)	12,000.00	20,000.00
	Contract Services			
62150	Outside Contracted Srvs	2,118.42		2,000.00
	Operations			
65020	Postage, Printing, Copying	26.80	200.00	200.00
65040	Supplies		1,000.00	1,000.00
65090	Marketing	5,400.00	6,000.00	6,000.00
	Program Costs			
65110	Event Support Costs	1,009.96	2,000.00	8,000.00
65130	Hutch Rising Pledge	1,000.00		
65160	Other Costs	160.00		
	Administrative Expenses			
9025	Board Expenses	138.04	200.00	200.00
9045	Professional Services		1,000.00	1,000.00
9055	Travel	600.61	1,500.00	1,500.00
9090	Miscellaneous Expense	54.15	100.00	100.00
	Total Expense	10,507.98	12,000.00	20,000.00
	Net Ordinary Income	(10,657.98)	-	-
	Other Income/Expense			
4010	Investment Income	205.96		
4020	Investment Expense	(301.63)		
	Net Income	(10,753.65)	-	-

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2020-2021 Market Hutch Campaign Summary

1st Quarter – ‘Holiday Wrap Up’ Campaign

January – February 5

TV spots on Cox Cable and TV Everywhere

- Aired in Hutch, Pratt, Great Bend, Salina, McPherson markets
- OTT/TV Everywhere (online streaming service)
- On Food Network, AMC, Hallmark, TBS, Lifetime, Nick, E!

1st Quarter – Mini Campaign – Date Night

February 5 - 28

TV spots on Cox

- 45 spots total
- On Hallmark, Lifetime, Nick, E!

2nd Quarter Spring Break /March Madness Campaign – suspended due to COVID

March – July

Plans included an emphasis on basketball, including a Big 12 Championship package in the Salina/McPherson market with spots airing live during 9 games on ESPN, ESPN2.

3rd Quarter ‘Summer/Outdoor Fun’ Campaign

July 15 – August 15

TV spots on KWCH, KSCW, KSN – due to Covid, we cautiously chose only outdoor activities

- Produced two new spots
- 354 spots total
- Featured: Arkanoë, Zoo, Hobart-Detter (Monarch’s), Fun Valley, Salt City Splash, Disc golf, Hutch Putt, Carey Park golf, splash pads

TV Everywhere had 54,197 views

We held down production costs by using amateur models from within the community and surrounding areas. This not only allows for a significant decrease in production costs but also ads some local faces and more natural interactions between the models. KSN reported to us that the owner of The Smash Pad had a group of ladies on a weekend from 2 hours away that saw the commercial and came to Hutch for the day!

3rd Quarter/4th Quarter – Fall Campaign

August 15 – October 7

TV spots on KWCH (98) and KSN (57)

- 145,000 impressions
- Spots featured: Absolutely Flowers, Pizaaco’s, Bakery House, Lit Studios, Toy Depot, Smith’s Market, Aleesa Soaps, Crow & Co

Geofenced during three weekends in September during Ag events on Fairgrounds

- Geofencing had 175,073 ad views, 159 ad clicks.
- Digital billboard in Hutch at 11th & Main, 17th & Lorraine (reminding visitors to ‘Visit Hutch..again’)
YouTube ads

4th Quarter – ‘Holiday Winter Wonderland/Shop Local’ Campaign

October 7 – December 24

In November, Reno County had significantly reduced COVID numbers for a few weeks. That caused us to pivot somewhat in focusing more on shopping local. We shifted from aggressive Geofencing and YouTube to billboards in order to focus on local residents a bit more and encouraging them to shop local for a portion of the fourth quarter.

TV spots on KWCH (325), KSN (50), Cox (300)

- Shot two new spots (with and without masks)
- Spots featured: Hyde Park Luminaria, Downtown Holiday Open House, Christmas Open House

Cox spots ran in Hutch, Salina, McPherson zones

- On AMC, Food Network, Hallmark, HGTV, Lifetime, TBS, TNT, OWN, CNN
- 72,676 impressions

Digital billboards in Hutch, Wichita – 5 second statewide on KWCH, CW, Storm Team 12, Antenna TV

Geotargeting on YouTube in:

- Wichita, Great Bend, Kingman, Stafford, Ness City, Dodge City
- Display ads delivered: 175,000 impressions
- 12.18% engagement rate
- Top messaging: 'fun' / 'dinner' was second

2021 Market Hutch Campaigns in progress

1st Quarter – ‘Girls Day Out’ Campaign

February/March

YouTube advertising	\$1500
TV spots (KSN and KWCH)	\$8000
OTT ads	\$3000
Copywriting	\$ 600
Video footage/post-production	\$6500
Account services	\$2100
	\$21,700

2nd Quarter - Spring ‘Sports’ Campaign

April

Geofencing - Women’s Fair (Wichita) -150,000 impressions	\$2100
YouTube and Facebook advertising	\$ 500
TV spots running (KSN and KWCH) KSN - \$2000, KWCH - \$2000 -4 weeks	\$4000
OTT ads -KSN (6 weeks)	\$1200
Copywriting	\$600
Video footage/post-production	\$6750
	\$15,150

May - August 2021 campaign

We anticipate being able to add in more public relations tactics to the mix! We will promote Hutchison activities to our usual surrounding areas as well as to surrounding states. This will include contacting regional publications such as Midwest Living magazine and regional travel publications. We will also utilize the Kansas Proud spot on KWCH. We will reach out to local and regional “mom” blogs, travel blogs, etc.

Theme will focus on summer fun and activities for families (pending approval)

To include outdoor footage, Cosmosphere, Strataca, parks, splash pads, Third Thursday, etc

September – December 2021 campaign(s) - Fall & Holiday campaigns pending approval.

2020 YEAR IN REVIEW

A look back on the impact of your support!

OUR MEMBERSHIP



748

MEMBERS



59

NEW MEMBERS



91%

RETENTION RATE

REPRESENTING



20,351

EMPLOYEES



754

BUSINESSES

MEMBERSHIP BREAKDOWN

8

OVATION
MEMBERS

11

MOMENTUM
MEMBERS

31

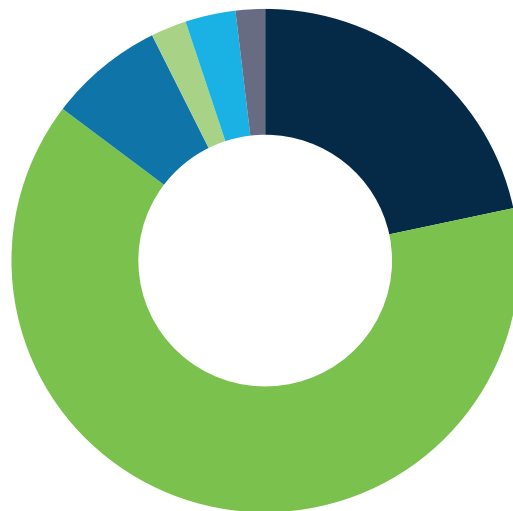
CORNERSTONE
MEMBERS

78

BUILDER
MEMBERS

620

CONNECTOR
/ LEGACY
MEMBERS



0 employees - 64%

26-50 employees - 7%

101-200 employees - 3%

86%

of Chamber
Members are
small businesses
and employ 25 or
fewer employees

1-25 employees - 22%

51-100 employees - 2%

200+ employees - 2%

CONNECTING OUR MEMBERSHIP



30

MEMBERSHIP
EVENTS



4

LEGISLATIVE
EVENTS



105

COMMITTEE
MEETINGS



12

RIBBON
CUTTINGS

2020 YEAR IN REVIEW

MARKETING & OUTREACH



HutchChamber.com
51,377 visits
(▲ 39%)



VisitHutch.com
58,268 visits
(▲ 10%)



GreaterHutch.com
3,259 visits
(▲ 5%)

101

E-BLASTS & E-NEWSLETTERS SENT

32%
OPEN RATE

1,263
SUBSCRIBERS

MARKET HUTCH MARKETING ACTIVITIES

- Total TV, Digital, & Social media buys: **\$89,684** spent
- KSN Co-op Ads: **9** businesses - **\$4,500** invested
- KWCH Co-op Ads: **28** businesses - **\$11,200** invested
- Co-op Billboards: **22** businesses - **\$6,028** invested

CHAMBER FOLLOWERS

3,565

1,200

1,398

VISIT HUTCH FOLLOWERS

2,813

1,057

1,043

DOWNTOWN FOLLOWERS

4,895

1,231

690

PROMOTING TOURISM

21

BIDS SUBMITTED

43

SALES CALLS MADE

2

NATIONAL SITE VISITS HOSTED

15

THOUSAND

VISITOR GUIDES PRODUCED

→ Tourism Coalition: **32** participating businesses

GROWING THE ECONOMY

13 BACKSTAGE
PASS TOURS

15 SITE
VISITS
HOSTED

6 PROJECTS
ANNOUNCED
representing **130** new jobs

30 RFP'S
SUBMITTED

DOWNTOWN HUTCH

7 IWW LOANS ISSUED
TOTAL AMOUNT LOANED - **\$35,000**

→ Downtown Coalition: **31** participating businesses

COVID-19 RESPONSE



44
RCERT
MEETINGS



6,537
RESOURCE
PAGE VISITS

RALLY RENOVATE COUNTY

\$151,588

SPENT TO SUPPORT LOCAL BUSINESSES

95
PARTICIPATING
BUSINESSES

2,556
GIFT CERTIFICATES
SOLD

connect. grow. play. explore.

**AGENDA
ITEM #**



One East Ninth Ave.
Hutchinson, Kansas 67501

April 9, 2021

Randy Partington
Reno County Administrator
206 W First Ave
Hutchinson, KS 67501



RE: 2022 Budget Allocation

Dear Mr. Partington:

In 2021, StartUp Hutch (formerly the Quest Center for Entrepreneurs) received a budget allocation of \$82,500 from the County. This letter serves as a request for the allocation of \$70,000 for fiscal year 2021 to StartUp Hutch (a \$12,500 decrease).

Funding from the County will be matched and leveraged by other local investment in StartUp Hutch. Hutchinson Community College provides in-kind services, valued conservatively at approximately \$30,000, including but not limited to, rent-free office space and accounting and administrative support. Hutchinson Community Foundation has committed \$90,000/year for this 5-year initiative. Additionally, we have asked the City of Hutchinson, over a 3-year period, to ramp up its funding to allow the County's funding to ramp down. When we started this initiative, the Reno County Entrepreneurship Task Force proposed that the City and County would equalize at \$70,000 by Year 3. In 2021, we received \$30,000 from the City, and our plan calls for an increase of \$40,000 from the City in 2022. We are honoring our planned step down in request to the County for Year 3. It remains our goal to establish equitable and sustainable levels of funding from our local partners.

Undoubtedly, these have been challenging times for our small business community. StartUp Hutch has worked actively with current clients to ensure they remained viable throughout the pandemic by directing them to available resources and deferring loan payments when necessary. However, from challenges often come opportunities. Economic downturns in the past have led to an increase in entrepreneurial activity and fostered innovation among existing businesses. We have already begun to see a significant increase in interest in entrepreneurship. StartUp Hutch will have a critical role to play as we move into a recovery period post-COVID. With the increase in staff capacity made possible by the County's funding, we are in a good position to play that key role.

In addition to hiring the Entrepreneur Navigator, StartUp Hutch completed its rebranding effort last year and has greatly increased the reach of the organization. With increased awareness has come increased traffic. Despite the pandemic, StartUp Hutch served 48 clients last year, resulting in 6 new business startups and \$120,179 in loans being made to start or expand businesses. A survey of clients indicated that some businesses were able to start and expand despite the pandemic, resulting in the creation of 33 jobs, of which 16 pay a wage of over \$15/hour.

We are approaching Year 3 of this 5-year initiative, which was developed by many community partners. We are also coming out of an unprecedented pandemic. The Task Force has been reconvened as the Reno County Entrepreneurship Ecosystem Partnership. As we move forward, that partnership will guide the evolution of a collective action plan to promote entrepreneurship in Reno County. Our analysis is that the economy is in a period of disruption. StartUp Hutch, along with key community partners, will work together to ensure Reno County can take advantage of changes to our economy that result from the pandemic recovery.

We hope that Reno County will continue its leadership in the development and funding of Entrepreneurship programs in our community. We believe that investment from Reno County is critical to support the partnership of organizations who work together to promote economic development in Reno County. We are promoting new business growth that will draw, capture, and develop a stock of small business owners who will start the next chapter of organic economic development in our county. Given our current economy, it is more important than ever that we support local entrepreneurs.

We understand this request with its multiple partners may need more detailed discussions and information. We would appreciate the opportunity to meet with you at the appropriate time to continue these discussions.

Sincerely,

Jackson Swearer
Entrepreneur Navigator

Jeni Bryan
Board Chair